

Quotation are invited for providing Catering services at Delhi & District Cricket Association (Ferozeshah Kotla Ground) and at other grounds situated at Delhi from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of providing Catering services for Domestic Tournaments matches at Delhi, to quote their best offers in SEALED COVERS for the Domestic Season 2018-19, matches to be held at Delhi & Ferozshah Kotla Grounds, New Delhi.

The Company is required to give the following details: -

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	
Whether you have worked with DDCA	

<p>Statutory Details (Photocopy duly signed to be attached)</p> <ul style="list-style-type: none"> <li>- Registration No. of the Firm</li> <li>- PAN</li> <li>- EPF – Registration No.</li> <li>- ESI Registration No.</li> <li>- GST Registration No.</li> <li>- Name &amp; Address of Bankers along with Current Account Details</li> </ul>	
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### INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of perspective applicant that they may inspect the proposed premises before submitting the bid.
3. DDCA has a requirement of Catering in the Domestic Matches to be played at Delhi.

S.NO	DESCRIPTION	RATES
1	Breakfast Buffet Style	
2	Lunch Buffet Style	
3	High Tea	
4	Snacks & High Tea during Practice sessions	
5	Packed Breakfast for players	
6	Packed Lunch for players	
7	Tea Biscuit during Tea Time	

4. The Menu details is attached as Annexure-1, please give your rates Menu item wise.

5. The Raw material to be used will be of class-A quality.
6. **Water to be provided by the caterer during the Match Days for the entire day game.**
7. The vendor may quote keeping in mind the requirements.
8. The vendors may include any other items subject to approval of DDCA.
9. Please note that the final requirements may have variation depending on the guidelines of BCCI / ICC. The exact requirement will be given 2 days before each match.
10. The applicant should be in the business of providing Catering services for a minimum period of three years as on 31<sup>st</sup> August, 2018.
11. All statutory taxes/fees including GST of any kind shall be borne by the applicant.
12. The applicant shall be solely responsible for obtaining Health Trade Certificates and any other certificate if required for their personnel.
13. In case information details provided in the tender document by the selected applicant is found to be incorrect/false at any time. The arrangement shall be terminated with immediate effect and necessary action shall be taken.

#### **Other Terms & Conditions:**

- A. The necessary details / clarification if any can be obtained from DDCA Office.
- B. The payment for the services provided by the applicant shall be made within 30 working days after the conclusion of the final match.
- C. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- D. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to Chief Operating Officer Delhi & District Cricket Association, Ferozshah Kotla Grounds New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M TO 5 P.M.
- E. The quotation must reach the office of the DDCA by 12<sup>th</sup> December 2018 BY 2 PM.
- F. The incomplete quotations in any manner or lacking in any other respect will be summarily rejected.
- G. In the event another party is sought to be engaged as a supplier for the purposes of the tender, this may only be done by obtaining consent in writing of the Authorised official of DDCA.
- H. All disputes shall be subject to the jurisdiction of courts of Delhi.

- I. It is hereby clarified that all rights granted pursuant to the Tender are valid only for the current domestic season 2018-2019.

## INSTRUCTIONS FOR THE APPLICANT

1. Incomplete applications will be rejected.
2. The requirement of the DDCA is for the current domestic season only.
3. The applicant shall not be a member of DDCA.

The last date for submission of the above Proposal is 12<sup>th</sup> December 2018 by 2:00 PM and the Quotations received shall be opened on the same day i.e. 12<sup>th</sup> December 2018 at 3.00 pm. Kindly submit the proposal in the sealed cover at DDCA office, Ferozshah Kotla Ground, New Delhi-110002.

**G.R SAXENA**  
**Chief Operating Officer-DDCA**

## ANNEXURE-1

### MENU FOR DOMESTIC MATCHES

#### MENU ITEM-A+

##### BREAKFAST MENU

OATS WITH ALMONDS AND MILK/MUSELI WITH NUTS AND MILK/WHEAT FLAKES WITH MIL/PORRIDGE WITH DRY FRUIT MILK CHOICE  
OF EGG

POHA/IDLI SAMBHAR WITH COCONUT, TOMATO CHUTNEY/UTHAPPAM WITH ALL CHUTNEYS/ ALOO PARANTHA ASSORTED  
BREAD WITH BUTTER, JAM AND HONEY

(Multigrain Bread, Brown Bread, Croissants)

STRAWBERRY FLAVOURED CURD/ Any Other Flavour

BANANA

READYMADE GINGER TEA/TEA /COFFEE

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##### LUNCH

##### SOUP

CHICKEN CLEAR SOUP/Any other Variety

VEG CLEAR SOUP/ Any Other Variety

**SALAD**

CHICKEN CHAAT etc

GREEK SALAD etc

**MAIN COURSE**

GRILLED CHICKEN WITH MUSHROOM SAUCE (SEPERATE)/Any Other Variety

GRILLED COTTAGE CHEESE WITH DEMI GLAZE SAUCE (SEPARATE)/Any Other Variety

BEANS PORIAL/MIX VEG/JEERA ALOO

YELLOW DAL TADKA/Any Other Variety

BROWN RICE

CUCUMBER RAITA

PICKLE / PAPAD

PHULKA/TANDOORI ROTI/MISSI ROTI

GULAB JAMUN/etc

**HI-TEA**

CHICKEN SANDWICH (Brown Bread/Multi Grain Bread only)

PANEER TIKKA HARIYALI/Any other Variety/ Pasta / noodles / veg & Non Veg

READYMADE GINGER TEA/TEA /COFFEE

RATE :

**MENU ITEM-A**

**BREAKFAST MENU**

OATS WITH ALMONDS AND MILK/MUSELI WITH NUTS AND MILK/WHEAT FLAKES WITH MIL/PORRIDGE WITH DRY FRUIT MILK CHOICE  
OF EGG

POHA/IDLI SAMBHAR WITH COCONUT, TOMATO CHUTNEY/UTHAPPAM WITH ALL CHUTNEYS/ ALOO PARANTHA ASSORTED  
BREAD WITH BUTTER, JAM AND HONEY

(Multigrain Bread, Brown Bread, Croissants)

STRAWBERRY FLAVOURED CURD/ Any Other Flavour

BANANA

READYMADE GINGER TEA/TEA /COFFEE

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**LUNCH**

**SOUP**

CHICKEN CLEAR SOUP/Any other Variety

VEG CLEAR SOUP/ Any Other Variety

**SALAD**

CHICKEN CHAAT etc

GREEK SALAD etc

**MAIN COURSE**

GRILLED CHICKEN WITH MUSHROOM SAUCE (SEPERATE)/Any Other Variety

GRILLED COTTAGE CHEESE WITH DEMI GLAZE SAUCE (SEPARATE)/Any Other Variety

BEANS PORIAL/MIX VEG/JEERA ALOO

YELLOW DAL TADKA/Any Other Variety

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**HI-TEA**

CHICKEN SANDWICH (Brown Bread/Multi Grain Bread only)

PANEER TIKKA HARIYALI/Any other Variety/ Pasta / noodles / veg & Non Veg

READYMADE GINGER TEA/TEA /COFFEE

RATE :

MENU ITEM-B

## Menu for Regular Breakfast & Evening Snacks Box

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**Veg Sandwich (1no)**

Bread Pakora/Samosa /Veg Cutlet

Stuffed Parantha with pickle

**Sides,Fruit& Beverage**

Boiled Egg (1pc)

Banana (1pc)

Cookies

Juice

RATE :

MENU ITEM-C

<b>Deluxe Veg Thali Menu</b>		
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<p><b>Paneer(Any One)</b></p> <p>PaneerLababdar  Paneer Tikka Masala  PalakPaneer  MattarPaneerPaneerBhurji</p> <p><b>Veg (Any One)</b></p> <p>Mix Veg Jalfrezi  AlooGobhiAdraki  AlooPalak  JeeraAloo  Bhindi Masala</p> <p><b>Dal (Any one)</b></p> <p>Dal Makhani  Dal Sultani  Channa Masala  Rajmah Masala</p>	<p><b>Rice(Any One)</b></p> <p>Steam Rice  Jeera Rice  Peas Pulao  Veg Biryani</p> <p><b>Curd/Raita(Any One)</b></p> <p>Plain Curd  Vegetable Raita  BoondiRaita  BurraniRaita  Pineapple Raita</p> <p><b>Indian Breads( Any Two)</b></p> <p>Naan/Roti /LachhaParantha  Butter Naan/PudinaParantha  Tawa Roti/ TawaParantha</p> <p><b>Desserts (Any One)</b></p> <p>GulabJamun  Sponge Rasgulla</p>	<p><b>Accompaniments</b></p> <p>Vegetable Salad  Papad  Pickles  Paper Tissue  Plastic Spoon</p> <p>RATE =</p>
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**Please try to avoid:**○Deep frying ○Using excessive oil while cooking ○Using cream in dishes ○High fat gravy, white and cheese sauce ○Heavy use of high fat cheese

○Addition of oil, margarine, cream or butter to vegetables and vegetable dishes ○Significant amount of coconut cream ○Fried rice

#### **Service of Meals:**

- **Please print out the whole menu on A4 size paper and display in an obvious place, so the team can see the choice. It is also helpful to label each individual meal item; some foods may be new to the players.**
- Please serve food in long low dishes (not small and deep)
- Have condiments and dressings / mayonnaises on buffet
- Serve jugs of water and cordial on each table
- Serve salt and pepper on tables
- Please ensure meals are served on time (meal times may change at the last minute but we will endeavor to keep you as up to date as possible)
- Ensure meal dishes are kept full to prevent players waiting for another dish to be brought out from the kitchen
- Please note that players tend to eat a meal very quickly (within 15-30 minutes), and they are often on a busy schedule, so please avoid keeping the players waiting for food **Meal Specifications and Portions:**

Please remember to prepare enough food to ensure you do not run out of food items. If in doubt, please check with the Team Manager if you are unsure.

#### **Foods to Avoid:**

*Please avoid the following foods as they are not suited to a Cricketer's diet. If you have any questions do not hesitate to contact us for advice.*

- Sour Cream (use Lite) ○Cream Cheese (it is OK to use 5% lite only)
- Excessive amounts of high fat Cheeses (mainly use Edam, Parmesan, Mozzarella, Gouda or Low Fat Slices) ○Cream ○Sausages, Saveloys, Salami, Processed Meats, Luncheons, Pork Ribs ○High fat cooking methods – deep frying ○Rich / Creamy Sauces ○Croissants / Pastries ○ Savouries ○High fat Muffins / Cakes / Baking / Crackers ○High fat Creamy Soups ○Mayonnaise (use low fat option) ○French Dressings (use low fat options) ○Creamy / Buttery / High fat Desserts ○ No deep-fried food.