

29th November 2018

INVITATION FOR PROVIDING TRANSPORT SERVICES FOR THE DOMESTIC SEASON 2018-2019

Proposals are sought from reputed firms/companies for association for Transport Services in sealed cover for making arrangements for the various teams for domestic season 2018-2019 for Delhi & District Cricket Association. Companies which have a minimum of 5 years of experience and having valid licenses and sanctions in providing these services may apply.

The applicant is required to provide the following details with the proposal:

1. Name of the Company/Firm and complete Registered Address.
2. Name, Designation and Tel. No(s) of the Contact person.
3. Year of Commencement of Business.
4. List of present and past clients.
5. Details of work for IPL/International matches/Domestic Matches, If applicable.
6. The Applicant has to provide services such as Transport for the teams and other related services for the domestic season 2018-2019. The arrangements have to be made in advance and in strict compliance with the guidelines of BCCI to that effect.
7. Volume of Business done during the last two years.
8. Income Tax Assessment Completion Certificates for the financial years 2016-2017 and 2017-2018 duly certified by a Chartered Accountant.
9. Statutory Details: -

(Photocopy duly signed to be attached)

- Registration No. of the Firm
- PAN
- GST Registration No.
- Name & Address of Bankers along with Current Account details.

10. Whether the applicant is a member of the DDCA.

11. Any other information.

SCOPE OF WORK OF TRAVEL AGENT

1. The company shall be responsible for making transport arrangements for away and home games for Delhi Teams. However, if there are arrangements required to be made for the visiting teams, then the company is required to do the same in accordance with the BCCI norms and at the lowest possible quote.
2. The travel shall include: Pick up from the Airport to Hotel, Travel arrangements to and from the hotel to ground for practice sessions & Matches of various teams during the tournament.

Requirement are as under:-

1. Volvo/Mercedes Buses/Normal A/C Buses. (80 km/12hrs. per day),
 2. Innova Cars (80 km/12hrs. per day).
 3. Sedan Cars (80 km/12hrs. per day).
3. The fixture for the current domestic season across age groups is attached as **Annexure 1**.
 4. The rates shall be applicable for 365 days from acceptance of quotes.
 5. The company is required to quote the amount for all the arrangements keeping into mind all the conditions mentioned herein above.
 6. The management shall have the right to negotiate the terms and conditions apart from the once mentioned herein above.
 7. The company will be required to make all the arrangements well in advance to avoid any last moment rush.
 8. The DDCA also reserves the right to terminate the agreement in case it is found that the company is engaged in any illegal activities, any wrong doings or any negative report received by DDCA against the company.

9. DDCA will inspect the fleet of the shortlisted companies.
10. Company should have minimum 8 buses, if they are applying for the tender.

INSTRUCTIONS FOR THE APPLICANT

1. Incomplete applications will be rejected.
2. The requirement of the DDCA is for the current domestic season only.
3. The applicant shall not be a member of DDCA.
4. In any case if the company fails to provide service on requested date than the amount against making the alternative arrangement will be deducted from the company account.
5. Buses/cars provided by the company shall be maintained properly and the driver / other staff must be courteous.
6. Report in duty 30/15 mins before duty time.
7. Drivers must have valid license to drive.
8. All documents related to vehicle must be available with the driver.
9. Arrangement shall be terminated in case of violation of any of the terms/ conditions

The last date for submission of the above Proposal 12th December 2018 by 1:00 PM. Kindly submit the proposal in the sealed cover at DDCA office, Ferozshah Kotla Ground, New Delhi-110002.

G.R SAXENA
Chief Operating Officer-DDCA