

Quotations are invited for providing Tentage Services for the Domestic Season 2018-19

Sealed Tender / Quotation are invited for providing tent services on hire basis at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of tent services for a minimum period of two years, to quote their best offers in SEALED COVERS for the Domestic Matches to be held at New Delhi.

The Company is required to give the following details:-

| COMPANY/FIRM PROFILE | |
|--|--|
| Name of the Company/Firm and complete registered address | |
| Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation) | |
| Status of the signatory of the applicant | |
| Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof? | |
| Were you or your company ever required to suspend tent services for a period of more than 06 months continuously after you have commenced the business of providing tent services? If so, give the name of the contract and reasons thereof. | |
| Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address | |
| Year of commencement of Business | |
| Whether you have worked with DDCA | |

| | |
|--|--|
| Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No. | |
| - GST Registration No. - Name & Address of Bankers alongwith Current Account Details | |

INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of perspective applicants that they may inspect the proposed premises before submitting the bid.
3. DDCA reserves the right to obtain feedback from the previous/present clients of the applicant and also depute its team(s) to inspect the site(s) at present contract(s) for on the spot first-hand information regarding the maintenance and other tent related services provided by the applicant. The decision of the DDCA in this regard will be final and binding on all bidders.
4. The applicant should be in the business of providing tent services for a minimum period of 2 years as on September 10, 2018.
5. DDCA has a requirement of following Tent age Services :-

| S.No | Items | Please give Itemized Rates per day exclusive of taxes. | How old are the items |
|------|--|--|-----------------------|
| 1. | Sight Screen (80ft X 20 ft), Both Side | | |
| 2. | Machaan for Cameras (for 2 stands) | | |
| 3. | Machaan for Cameras (for 6 stands) | | |
| 4. | Pagoda – 01 Nos | | |
| 5. | Kanaath – 01 No. | | |

| | | | |
|-----|--|--|--|
| 6. | Chairs – (Rent Per day) , Minimum Requirement-30 No's | | |
| 7. | Tables with Cloth – 6 Nos minimum | | |
| 8. | Matt & Carpet (8 X 10 ft) -2 Nos minimum | | |
| 9. | Outdoor Kitchen Tent – 01 No.(30ft x 15ft) | | |
| 10. | Pedestal Fans – 01 Nos (minimum) | | |
| 11. | Mobile Toilets – (Minimum-2) | | |
| 12. | Roofing With Frame | | |
| 13. | Curtains (Including Black Cover) | | |
| 14. | Wooden Ramp to be made outside control room (5x5ft) | | |
| 15. | One Satellite uplinking room 14'x14'x10' water proof | | |
| 16. | 2 sturdy tables with 8 chairs. | | |
| 17. | 1 ACs -1.5 Ton each (power to be provided by stadium). | | |
| 18. | Tube Lights | | |
| 19. | Storage -water proof temporary structure (20'x40'), 10' height with door lights & fan. | | |
| 20. | Carpet in Com box -wall to wall. (15x15 ft) minimum | | |
| 21. | 20 Sturdy Table (minimum) | | |
| 22. | 60 Chairs with arm rest (minimum) | | |
| 23. | 3 Bar Stool, 5 chairs for Commentary Box. (Minimum) | | |

Machaan Sizes

| <i>S.No</i> | <i>Description</i> | <i>Qty</i> |
|-------------|---|------------|
| 1 | Stand towers (Ghodas) size for the front view. <ul style="list-style-type: none">• Length – 18 ft.• Breadth – 10 ft.• Height – 24 ft. | 2 |
| 2 | Stand towers (Ghodas) size for the side view. <ul style="list-style-type: none">• Length – 6 ft.• Breadth – 6 ft.• Height – 16 ft. | 4 |

6. The applicant shall ensure that all statutory compliances for its personnel are its responsibilities.
7. All statutory taxes/fees of any kind shall be borne by the applicant.

Other Terms& Conditions:

- A. The necessary details / clarification if any can be obtained from DDCA Office.
- B. All quotations / offers/ Tenders should be on Company / Firms or Organisation Letter Head with logo.
- C. The payment for the services provided by the applicant shall be made within 30 working days after the conclusion of the match.
- D. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- E. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to Administrator Delhi & District Cricket Association, Ferozshah Kotla Grounds New Delhi-110002 may be dropped in a box kept in the Administrative office of DDCA during office hours 10 A.M TO 5 P.M.
- F. The quotation must reach the office of the DDCA by THURSDAY 23rd November 2018 BY 1 P.M

- G. In the event another party is sought to be engaged as a supplier for the purposes of the tender, this may only be done by obtaining consent in writing of the Authorised official of DDCA.
- H. In case information details provided in the tender document by the selected applicant is found to be incorrect/false at any time. The arrangement shall be terminated with immediate effect and necessary action shall be taken.
- I. All disputes shall be subject to the jurisdiction of courts of Delhi.
- J. It is hereby clarified that all rights granted pursuant to the Tender are valid only for Domestic Matches - 2018. No future rights are sought to be granted.

Please quote item wise hence tender will be rejected.

The last date for submission of above Tender/Offer/ Quotations for the Domestic Matches to be held at Delhi from 19th November 2018 to 31st March 2019 at Delhi is 23rd November 2018 BY 1 P.M.

**G.R Saxena
Chief Operating Officer**

Date: 13/11/2018