

NOTICE TENDER – FOOD BOXES & VEGETARIAN THALI

TENDER/QUOTATION FOR INDIA VS AUSTRALIA 5TH ODI MATCH ON 13TH MAR'19.

Sealed Tender / Quotation are invited for providing Food Boxes & Veg. Thali at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and experience in the field of providing Food Boxes & Thali for a minimum period of three years, to quote their best offers in SEALED COVERS for INDIA VS. AUSTRALIA ODI Match ON 13TH MARCH 2019 to be held at DDCA, Ferozshah Kotla Grounds, New Delhi.

The Company is required to give the following details:-

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	
Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No.	

- ESI Registration No. - Service Tax, VAT/CST,GST Registration No. - Name & Address of Bankers alongwith Current Account Details	
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(Rs. In Lakhs)

FSSAI License no.		
Details of annual financial turnover (gross)	FY 2016 – 2017	FY 2017 – 2018

INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. MINIMUM TURNOVER – RS.7 CR.
3. Incomplete Documents will be rejected. It is in the interest of applicant that they may inspect the proposed premises before submitting the bid.
4. DDCA has a requirement of meals –Food Boxes on Match days as under:

S.NO	AREA	ITEM	QTY(APPROX)
1.	HILL-A	FOOD BOX	1500
2.	OCH (FIRST FLOOR)	FOOD BOX + DINNER THALI	1586
3.	MEDIA PHOTOGRAPHER	FOOD BOX + DINNER THALI	40
4.	POLICE(NORMAL)	THALI	2500
5.	DDMA	FOOD BOX + DINNER THALI	20
6.	FIRE DEPTT	FOOD BOX + DINNER THALI	20
7.	DDCA STAFF	FOOD BOX + DINNER THALI	110

MENU: FOODBOX

- VEG KATHI ROLL-180GM
- SAMOSA/ KACHORI WITH CHUTNEY (SASHE 100GM)
- MUFFIN
- JUICE ONE -200ML(Pepsi related product)

MENU: THALI

- YELLOW DAL- 200GM
- CHAPPATI -04
- PLAIN RICE- 150 GM
- GREEN VEGETABLE-100GM
- GREEN SALAD
- INDIAN SWEET -01
- PICKLE & CURD

5. Please note that the final requirements may have variation depending on the guidelines of BCCI / ICC. The exact requirement will be given 2 days before each match.
6. Food boxes will be vegetarian and vendors may suggest alternative menus along with costs. DDCA may call samples for food tasting before finalizing the vendor.
7. Successful bidder will give indemnity for quality of food.
8. The pouring rights are to be with Pepsico.
9. The list of items to be sold along with their cost should be furnished in the Bid.
10. All Vendors will be responsible to obtain the health trade license from MCD.
11. The vendor will clearly mention the sum he agrees to pay in consideration for the grant of rights to sell the food items.
12. Only non-branded items will be sold as per the guidelines of BCCI. If any branded items is proposed to be sold, prior approval of DDCA will be necessary.
13. The applicant should be in the business of providing catering services-food boxes for a minimum period of three years as on date of submission of tender.
14. All statutory taxes/fees of any kind shall be borne by the applicant.
15. MUST HAVE INSTITUTIONAL KITCHEN.
16. The necessary details / clarification if any can be obtained from DDCA Office on 05th Feb,2019.

17. All quotations / offers/ Tenders should be on the form given at annexure with Company / Firms / Organisation Stamp.
18. **An Earnest Money Deposit (EMD) in form of Bank Draft equal to 10% of the bid value shall be submitted by all bidders. The Bank Draft will be favouring Delhi & District Cricket Association payable at New Delhi. All quotations submitted without EMD shall be rejected. EMD amount shall be refunded to unsuccessful applicants within a week of opening the commercial bids. EMD shall be submitted by all bidders along with PAN No. / Tin No. / Service Tax Number and I.D Proof with company / Organisation/ Firm's details of Registration, Memorandum & Articles, Partnership / proprietorship details as the case may be.**
19. The payment for the services provided by the applicant shall be made within 30 working days after the submission of the bills after the match.
20. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
21. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to CEO, Delhi & District Cricket Association, Ferozshah Kotla Grounds New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M TO 5 P.M.
22. The quotation must reach the office of the DDCA by 11TH Feb, 2019 BY 2 P.M which will be opened on the same day at 3.00 PM.
23. The Incomplete quotations in any manner will be summarily rejected.
24. In the event another party is sought to be engaged as Technical Partner for the purposes of the tender, this must be disclosed in the tender with detailed profile of the Technical Partner & DDCA decision in this regard will be final.
25. All disputes shall be subject to the jurisdiction of courts of Delhi.
26. It is hereby clarified that all rights granted pursuant to the Tender are valid only for this match. No future rights are sought to be granted.
27. The Applicant should not be member of DDCA and should not have any close family relatives working in DDCA.
28. Distribution of thali's & boxes will be the responsibility of the successful bidder on receipt of food coupon from the spectators.
29. For staff/ other services provider, authorized person will take thali's/food boxes.

The last date for submission of above Tender/Offer/ Quotation for INDIA VS. AUSTRALIA ODI MATCH ON 13TH MARCH 2019 to be held at DDCA, Ferozshah Kotla Grounds, New Delhi is 11TH Feb, 2019 BY 2 P.M.

02nd Feb 2019

CEO,DDCA

PERFORMA FOR SUBMISSION OF COMMERCIAL BID
FOOD BOXES & THALI

S No	Item Name	Cost Per item	Quantity	Total Cost	Taxes	Final Cost

Total Cost in Figures: _____

Total Cost in Words:

Signatures

(Name of authorised signatory)

Date:

Place:

Company Stamp: