

SHORT NOTICE TENDER

Tenders are invited in Schedule-A for supply of Water Soluble NPK Fertilizer (20:20:20) as per Fertilizer Control Order (F.C.O.), 1985 for maintenance of Pitches and Grounds at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla, New Delhi- 110002 from reputed firms/agencies/companies hereinafter referred as bidder having valid licenses and sanctions and having minimum experience of two years in the field of supplying the item, for quoting their best offers at DDCA, Ferozshah Kotla Grounds, New Delhi.

Particulars of Bidder Submitting Quotation

SL NO	Required Information	
1.	Name of the Bidder	
2.	Legal Status of the Bidder ((Individual proprietor partnership firm, limited company, corporation. Cooperative society, etc)	
3.	Date of start of business (attach self-attested document)	
4.	Name of the contact person, Designation, Telephone No., Fax No, E-mail id	
5.	GST Registration number. if any (attach self-attested photocopy)	
6.	Permanent Account number (attach self-attested photocopy)	
7.	Whether any partner/proprietor Director of the bidder has been convicted by any court of law, if so give details.	

INSTRUCTIONS TO THE APPLICANT

Please read the following Terms & Conditions carefully before filling up the document:

- Incomplete Documents shall be rejected.
- The supply shall have to be made at the registered office of DDCA at Ferozshah Kotla Stadium.
- The bidder should be in the business of supplying quoted items for a minimum period of two years (Please enclose documentary evidence in support).
- All quotations/offers/ Tenders should be on Company / Firms or Organization Letterhead with logo.
- DDCA Reserves its right to accept or reject any of the offers or cancel the bidding process and/or also modify conditions or effect any other change in items, terms and conditions.
- The envelopes containing tender SUPERSCRIBED with “Tender for Supply of NPK” is to be addressed to Chief Executive Officer, Delhi & District Cricket Association, Ferozshah Kotla Grounds, New Delhi-110002.
- Sealed tender must be deposited in the office of the DDCA by 15th July 2019 by 14:00 HRS in the sealed box kept at the reception for this purpose. Tenders will be opened at 15:00 HRS on the same day, i.e. 15th July 2019. The item quoted must meet the technical specification given in Schedule ‘A’ and the Financial offer must be submitted in Schedule ‘B’.
- Incomplete tenders in any manner or lacking in any other respect may be summarily rejected.
- The payment will be made to the successful tenderer within 30 days of the supply and completion of successful delivery at registered office at DDCA provided the quality and quantities of the items supplied are as per terms and conditions of the Supply Order.
- The tender shall be accompanied by an Earnest Money Deposit of Rs. 5000/- (Rs. Five Thousand Only) in the form of Demand Draft issued by a Scheduled Bank favouring Delhi & District Cricket Association, payable at New Delhi.
- The tender must fulfil the technical specification mentioned in Schedule-A.
- The necessary details / clarification, if any, can be obtained from Finance Deptt. at DDCA Office.

Signature
Name of the Bidder

SCHEDULE - B

- DDCA has a requirement of the following products for purchase, the bidder to give quote for the supply of these items:

SUB HEAD- 1							
Sr. No.	Description	Unit	Qty	Rate per unit	Amount (Rs.)	GST	Total Value
1.	Water Soluble NPK Fertilizer (20:20:20) as per F.C.O. 1985, Fertilizer in Sealed bags	25kg Bag	50 Bags	(For Destination)			
TOTAL							

1. The rate per unit is inclusive of all taxes and expenses for delivery at the destination but excluding GST. Statutory charges/fees/other charges etc. of any kind except GST are included in the rate per unit.

Signature
Name of the Bidder

SCHEDULE-A

Water Soluble NPK 20:20:20

As per F.C.O.1985				
Ammoniacal N	Nitrate N	Amide N	Water Soluble P₂O₅	Water Soluble K₂O
3% min	4.9% max	12.1% max	20% min	20% min
With SULPHUR, MAGNESIUM & CHELATED TRACE ELEMENTS				
Acidic pH value, Sodium & Chloride less than 0.01% Solubility 99.5% min, Moisture 0.5% max. Certificate of Analysis from Manufacturer with batch no. shall be attached with Invoice.				