

REQUEST FOR PROPOSAL

Request for Proposal is invited for designing of overhead tank, pipe network and treatment for water of pitch and field on Ferozshah Kotla Ground.

1. The following main power qualifications are mandatory for the firm.
 - (a) The applicant is from well Established Firm and has qualified Engineers as its Owners/Directors/Partners/Employees.
 - (b) One of the Owners/Directors/Partners/Employees is PhD in Environmental Engineering/ Waste Water Treatment/ Water Treatment from institution of repute like IITs.
 - (c) Atleast one of the Owners/Directors/Partners/Employees should be M. Tech in Civil Engineering from institution of repute like IITs.
 - (d) If the applicant is an individual, he should be M. Tech in Civil Engineering and PhD in Environmental Engineering/ Waste Water Treatment/ Water Treatment from institution of repute like IITs.

2. Average Annual Turnover of the bidder should not be less than Rs. 10 Lakhs as per the annual balance sheet in preceding three financial years (2016-17, 2017-18 & 2018-19) as on due date of submission of bids.

3. The firm should be GST Registered. Certificate to be attached along with Technical Bid.

4. The applicant Engineers/firm will submit complete details in **Annexure 'A'** alongwith supporting documents as a part of Technical Bid.

The Scope of Work is given as under: - Complete study of existing waterlines.

Designing of supply of water through water lines for pitch, field at Ferozshah Kotla Ground and Potable water for existing infrastructure and also designing of overhead tank, pipe network and Treatment plant for water.

1.0 SCOPE OF WORK

The interior design works shall include the following

- Overhead Tank with required capacity and design.
- Network Design of pipes for watering the field and pitch.
- RO Treatment system design.

- Preparation of B.O.Q and Specifications, drawings and designs with complete details as may be required for execution of works.
- Preparation of PQ criteria for Contractor, Tender document and Contract Agreement for contractors.
- Supervision of execution of work, certification of quality and quantity and verification of bills for release of payments.
- Advising the contractor on execution of works and responding to all the technical queries for execution of work.
- Assessing the feasibility to install Water-Coolers at East, West and North Wings of the Arun Jaitley Stadium for drinking water facility in the DDCA.

2.0 SCHEDULE OF SERVICES

2.1. Concept Design Stage

- 1) Site visit, understanding of project requirements.
- 2) Preparation of a program of requirements & parameters in agreement with the Client.
- 3) Estimation of capacity of overhead tank and design as per the requirement of water supply and pipes for extracting water from borewells and due connections to RO system
- 4) Layouts of piping network for watering the pitch and field as per client requirement
- 5) Design of RO system specifications
- 6) BOQ for inviting tenders for execution of works as per client approved designs for the above said works.

2.2. Detailed Drawing Stage

Phase 1

- Preparation of Basic Final Drawings and General Arrangements (GA) drawings required for start of work at site shall be provided

Phase 2

- Preparation of the balance set of coordinated, services drawings and details for all services and building faculties for the project.
- Preparation of detailed B.O.Q and specifications.

- Preparation of tender document and contract documents for the contractor.

2.3. Execution Stage

- Supplying the appointed contractor with the working drawings, schedules, specifications, as required based on the design delivery schedule agreed.
- Periodical supervision and inspection as may be necessary to ensure that the works are being executed strictly in accordance with the drawings.
- Advising the Client on the quality of the work
- Providing solutions to all technical queries received from the site within a reasonable timeframe.
- Supervision of final finishes; to check whether they are in accordance with the details provided.
- Final inspection to certify completion of Job.

3.0 TERMS OF PAYMENT

3.1 50% of the value of the contract shall be released within 3 days of submission of interim bill stating the work has completed more than 50% of the awarded work.

3.2 Balance 50% remaining payment shall be made within 7 days after completion of the work successfully and submission of bill.

The Request for Proposal shall be submitted in two envelopes:

- The first envelope shall contain the **Technical Bid** i.e. documents pertaining to the criteria, experience, establishment of the firm, etc. The Technical bid shall be submitted along with Earnest Money Deposit (EMD) of Rs. 20,000 in the form of Demand Draft favoring Delhi & District Cricket Association, payable at New Delhi.

- The second envelope shall contain the financial and commercial terms for the complete scope of work and shall be super-scribed as '**Financial Bid**'.

Both the envelopes shall be kept in a bigger envelope which shall be super-scribed as '**Request for Proposal for Designing of overhead tank, pipe network and Treatment plant for water of Pitch and field at Ferozeshah Kotla**' and addressed to the CEO, Delhi and District Cricket Association, Ferozeshah Kotla Ground, New Delhi-110002.

Annexure 'A'.

The applicant Engineers/firm is required to provide the following details with the proposal:

S.NO	PARTICULARS	
1	Name of the company/ firm and complete Registered Address	
2.	Legal status (Individual/ proprietor, partnership, firm, limited company, corporation, cooperative society etc.)	
3.	Name, Designation and Tel. No(s) of the contact person.	
4.	Status of signatory of the applicant.	
5.	Year of Commencement of Business.	
6.	List of present and past clients.	
7.	Whether any partner/ proprietor/ Director of the company / firm has been convicted by any court of law if so give details.	
8.	Has your company / firm ever changed its name in the past? If so when & the earlier name and the reason therefore?	
9.	Income Tax Assessment Completion duly certified by a chartered Accountant.	
10.	Statutory Details: (Photocopy duly signed to be attached) Registration No. of the Firm , PAN, GST Registration No., Name & Address of Bankers along with Current Account details.	
11.	Whether the applicant is a member of the DDCA.	
12.	Any other information.	

1. Firm should have an existence of at least 3 Years.
2. Average Annual Turnover of the bidder should not be less than 10 Lakhs in preceding three financial years (2016-17, 2017-18, 2018-19).
3. The last date and time for submission of Expression of Interest and Bid at DDCA Office is 30th September, 2019 by 1400 hrs.
4. The Request for Proposal shall be opened on the same day at 1500 hrs

DDCA reserves the right to reject any or all the bids without assigning any reason therefor.

- **The Applicant should not be member of DDCA.**

(Signature of Quotationer)

**Name (In full) & Legal status
i.e. whether Proprietorship,
Partnership, Company,
Registered Society, HUF**

(Affix rubber stamp in case of Firm, Company and Society)