

NOTICE TENDER- HOSPITALITY CATERING

TENDER/QUOTATION FOR INDIA VS. BANGLADESH T-20 Match ON 03rd NOVEMBER 2019.

Sealed Tender / Quotation are invited for providing Hospitality Services[Buffet Style] services at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and experience in the field of providing Hospitality services[Buffet Style] services for a minimum period of three years, to quote their best offers in SEALED COVERS for INDIA VS. BANGLADESH T -20 Match ON 03rd NOVEMBER 2019 to be held at DDCA, Ferozshah Kotla Grounds, New Delhi.

The Company is required to give the following details:-

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	
Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No. - Service Tax, VAT/CST,GST Registration No. - Name & Address of Bankers alongwith Current Account Details	

(Rs. In Lakhs)

FSSAI License no.			
Details of annual financial turnover (gross)	FY 2016 – 2017	FY 2017 –2018	FY 2018 -2019

INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Must have institutional kitchen.
3. Minimum turnover: 15Cr
4. Must have minimum 100 employees on it's payroll.
5. Incomplete Documents will be rejected. It is in the interest of applicant that they may inspect the proposed premises before submitting the bid.
6. DDCA has a requirement of meals –Buffet Style on Match day(s) as under :

S.NO	DESCRIPTION	QUANTITY
1	Corporate Boxes	1100
2	Platinum Gallery/Lounge	250
3	Media (Persons in Old Club House	150

That the vendor shall be required to provide the items in the Buffet :-

Snacks (to be served in the first half, bidder to suggest menu)

Total number of items to be served: 03 (One Non-Veg & 2 Veg)

Plus, Non Alcoholic Beverages – Pepsi and Pepsi related products (To be procured or sourced from BCCI authorised Vendor)

Dinner(to be served in the break/ second half , DDCA can change the menu depending upon its requirement.

MENU – CORPORATE BOXES/PLATINUM GALLERY/MEDIA

Dall Makhani
Yellow Dal
Paneer Vegetable
Matar Mushroom
Butter Chicken
One Fish Dish
Salad, Papad, Raita, Achar, Chutney, etc.
Noodles
Jeera Rice
Soups – 2 varieties
Assorted Breads
Desserts – (i) Ice Cream (ii) Gulab Jamun
Snacks – (i) Mini Samosa (ii) Veg. Sandwich

7. Please note that the final requirements may have variation depending on the guidelines of BCCI / ICC. The exact requirement will be given 2 days before the match.
8. The pouring rights are to be with PepsiCo.

9. Food tasting at bidders outlet/restaurant(if any). DDCA decision will be final after tasting the food.
10. All Vendors will be responsible to obtain the health trade license from MCD.
11. The applicant should be in the business of providing Hospitality services for a minimum period of three years as on date of submission of tender.
12. All statutory taxes/fees including GST of any kind shall be borne by the applicant.
13. All cutlery will be provided by successful bidder & same will be approved by DDCA.
14. The necessary details / clarification if any can be obtained from DDCA Office between 05th Oct and 10th Oct,2019.
15. All quotations / offers/ Tenders should be on the form given at annexure with Company / Firms / Organisation Stamp.
16. **An Earnest Money Deposit (EMD) in form of Bank Draft equal to 10% of the bid value shall be submitted by all bidders. The Bank Draft will be favouring Delhi & District Cricket Association payable at New Delhi. All quotations submitted without EMD shall be rejected. EMD amount shall be refunded to unsuccessful applicants within a week of opening the commercial bids. EMD shall be submitted by all bidders** along with PAN No. / Tin No. / Service Tax Number and I.D Proof with company / Organisation/ Firm's details of Registration, Memorandum & Articles, Partnership / proprietorship details as the case may be.
17. The payment for the services provided by the applicant shall be made within 30 working days after the submission of bills after the match.
18. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
19. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to CEO, Delhi & District Cricket Association, Ferozshah Kotla Grounds New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M TO 5 P.M.
20. The quotation must reach the office of the DDCA by 11th October 2019 BY 2 P.M which will be opened on the same day at 4.00 PM.
21. The Incomplete quotations in any manner will be summarily rejected.
22. In the event another party is sought to be engaged as Technical Partner for the purposes of the tender, this must be disclosed in the tender with detailed profile of the Technical Partner & DDCA decision in this regard will be final.
23. All disputes shall be subject to the jurisdiction of courts of Delhi.

24. It is hereby clarified that all rights granted pursuant to the Tender are valid only for this match. No future rights are sought to be granted.
25. The Applicant should not be member of DDCA and should not have any close family relatives working in DDCA.
26. Successful bidder will ensure the following:
 27. Proper/ efficient service
 28. Food must be of very high quality.
 29. Deploy adequate well-dressed manpower
 30. Good presentation
 31. Proper hygiene to be maintained.
 32. Snacks & Buffet dinner shall be allowed by successful bidder only to the authorized guests.

The last date for submission of above Tender/Offer/ Quotation for INDIA VS. BANGLADESH T - 20 MATCH ON 03rd NOV 2019 to be held at DDCA, Ferozshah Kotla Grounds, New Delhi is 11th October 2019 BY 2 P.M which will be opened on the same day at 4.00 PM.

04TH Oct, 2019

CEO, DDCA

PERFORMA FOR SUBMISSION OF COMMERCIAL BID
CATERING HOSPITALITY

S No	Item Name	Cost Per item	Per Quantity	Total Cost	Taxes	Final Cost

Total Cost in Figures: _____

Total Cost in Words: _____

Signatures

(Name of authorised signatory)

Date:

Place:

Company Stamp: