

SHORT NOTICE TENDER

Tender/Quotation are invited for the procurement of Tournament Balls(Compatible for League Matches) as required in Schedule "A" at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla, Arun Jaitley Stadium, New Delhi-110002 from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of providing these items for a minimum period of two years, to quote their best offers at DDCA, Ferozeshah Kotla Grounds, New Delhi.

Particulars of Party Submitting Quotation

Sl. No.	Required Information	
•	Name of the Party	
•	Legal Status ((Individual / proprietor, partnership firm, limited company, corporation, cooperative society, etc)	
•	Name of the contact person, Designation, Telephone No., Fax No., E-mail id	
•	Registration number issued by Regulation authority, if any (attach photocopies)	
•	Service Tax/GST – Registration number , if any (attach photocopy)	
•	Permanent Account number (attach photocopy)	
•	Whether any partner/proprietor/ Director of the prospective Quotationer has been convicted by any court of law, if so give details.	

INSTRUCTIONS TO THE APPLICANT

Please read the Terms & Conditions carefully before filling up the document.

- The Applicant/Tenderer should give declaration that he/she/director/partner not be a member of DDCA.
- Incomplete Documents will be rejected.
- The supply shall have to be made at our registered office at Arun jaitley Stadium.
- The applicant should be in the business for a minimum period of two years.

SCHEDULE - A

- DDCA has a requirement of the following as given below

S.No.	Product Description	Quantity	Rate
1	Tournament Balls(Compatible for League Matches)	1,500	

All statutory taxes/fees of any kind shall be borne by the applicant.

Signature
Name of the Company

Other Terms & Conditions:

- The necessary details / clarification if any can be obtained from Finance Deptt at DDCAOffice.
- Quantity may varies +/- 20%
- On Tender open date, Applicant/Tenderer has to submit samples for approval- 6 Balls (1Box).
- All quotations/offers/Tenders should be on Company/Firms or Organization Letter Head with logo.
- DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- The envelopes containing quotations SUPERSCRIBED with the name of item is to be addressed to GM, Cricket Operation, Delhi & District Cricket Association, Ferozshah Kotla Grounds NewDelhi-110002.
- Sealed quotation must reach the office of the DDCA by 12thDecember, 2019 BY 2 PM and will be open on the same day by 4 PM.
- The incomplete quotations in any manner or lacking in any other respect will be summarily rejected.

Neeraj Sharma
Admin-Manager

Date:06/12/2019