

NOTICE TENDER- CARD ROOM FURNITURE

TENDER/QUOTATION FOR CARD ROOM FURNITURE

Sealed Tender / Quotation are invited for providing CARD ROOM FURNITURE (CARD ROOM TABLE, CHAIR, CENTRE TABLE AS PER SPECIFICATIONS AND PHOTOGRAPH AT ANNEXURE- A and B) at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of providing these items for a minimum period of two years, to quote their best offers in SEALED envelopes, addressed to Tender and Purchase committee.

The Company is required to give the following details:-

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier Name and the reason thereof?	
Has your company been ever blacklisted by any organization?	
Were you or your company ever required to suspend Card Room Furniture for a period of more than 06 months continuously after you have commenced the business of providing Card Room Furniture If so give the name of the Contract and reasons thereof.	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	
Are you Member of DDCA	Yes / No

<p>Statutory Details (Photocopy duly signed to be attached)</p> <ul style="list-style-type: none"> - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No. - Service Tax, VAT/CST Registration No. - Name & Address of Bankers along with Current Account Details. 	
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(Rs. In Lakhs)

Details of annual financial turnover (gross)	FY 2018 - 2019	FY 2019 – 2020

INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of applicant that they may inspect the proposed premises before submitting the bid.
3. The applicant should be in the business of providing Card Room Furniture for a minimum period of two years as on date of submission of tender.
4. Material/ Items will be checked at site.
5. The vendors to give quote for the card room furniture (all the items) as per pictures attached at Annexure (B).
6. All statutory taxes/fees/Cartage of any kind shall be borne by the applicant.

Other Terms & Conditions:

7. The necessary details / clarification if any can be obtained from DDCA Office between 17th December to 21st December 2020.
8. All quotations / offers/ Tenders should be on the form given at annexure with Company / Firms / Organisation Stamp.
9. The payment for the furniture provided by the applicant shall be made within 30 working days after the submission of the bills.

10. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
11. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to Admin, Delhi & District Cricket Association, Ferozshah Kotla Grounds New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M TO 6 P.M.
 - A. The quotation must reach the office of the DDCA by 24th December 2020 BY 2 P.M which will be opened on the same day at 4.00 PM.
 - B. The Incomplete quotations in any manner will be summarily rejected.
 - C. All disputes shall be subject to the jurisdiction of courts of Delhi.
 - D. The Applicant should not be member of DDCA and should not have any close family relatives working in DDCA.

The last date for submission of above Tender/Offer/ Quotation for Card Room Furniture at DDCA, Ferozshah Kotla Grounds, New Delhi is extended upto 01st January 2021 BY 2 P.M.

17th December 2020

**Neeraj Sharma
Manager Admin & infra**

Annexure-A

S. No	Item Name	Specification	Quantity	Cost Per item	Total Cost	Taxes	Final Cost
1.	Card Room Table	Teak Sagwan 48' Dia Length 30' (As per picture no.1)	10				
2.	Card Room Chair	Teak Sagwan 18 x18, teak wood frame high density form with A Quality Leather lite (As per picture no. 2)	50				
3.	Centre Table	Teak Sagwan 21' Dia Length 30' (As per picture no.3)	12				

Total Cost in Figures: _____

Total Cost in Words:

Signatures

(Name of authorised signatory)

Date:

Place:

Company Stamp:

Annexure-B

