

SHORT TENDER NOTICE – P.A. SYSTEM SERVICES

(LAST DATE-12/APRIL/2021 TILL 2PM)

TENDER/QUOTATION FOR IPL-2021

Sealed Tender / Quotation are invited for providing P.A. System Services on hire basis at Delhi & District Cricket Association (DDCA) situated at Ferozshah Kotla Ground, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and experience in the field of providing P.A. System services for a minimum period of three years, to quote their best offers in SEALED COVERS for IPL-2021 28th April To 08th May 2021 to be held at DDCA, Ferozshah Kotla Ground, New Delhi.

The Company is required to give the following details:

COMPANY / FIRM PROFILE	
Name of the Company / Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation).	
Year of commencement of Business	
Status of signatory of the Bidder	
Has your company/firm ever changed its name any time? If so, when the earlier name and the reason thereof?	
Has your company been ever blacklisted by any organization?	
Were you or your company ever required to suspend P A System services for a period of more than 06 months continuously after you have commenced the business of providing P A System services? If so, give the name of the contract and reasons thereof.	

Name, Designation and Tel.No.(s) etc. of the Contact Person -Name -Designation -Tel No. -Fax No(s) -E-mail address	
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Statutory Details (Photocopy duly signed to be attached) -Registration No. of the Firm/Company -PAN -EPF – Registration No. -ESI Registration No. -Service Tax, VAT/CST Registration No. -Name & Address of Bankers along with Current Account Details: -Name of the Bank -Branch Address -IFSC Code	
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(Rs. in lakhs)

Details of annual financial turnover (gross)	FY 2017- 2018	FY 2018- 2019	FY 2019-20

SPECIAL CONDITIONS OF CONTRACT

- a. Detailed scope of work is given in Annexure 'A'. Please note that the final requirements might have variation depending on the security requirements of BCCI/ ICC / Delhi Police.
- b. PA System shall be installed and made functional 24 hours before the deadlines given in the tender document.
- c. PA System shall be installed to the satisfaction of DCP (Central), Delhi Police. A certificate of satisfactory installation shall be obtained from Delhi Police and submitted to DDCA Security Department 12 hours before the commencement of match.
- d. Contractor shall ensure replacement of any faulty speakers or systems within 2 hours of their being identified. Contractor may keep adequate reserves at site.
- e. Maintenance team of 4 engineers to be stationed at FZK Stadium 12 hours before the match commences and stays till match is over.
- f. Names of maintenance team to be given to DDCA 10 days before the match to prepare their accreditation cards.
- g. The Contactor shall remove all the PA System within 24 hours of the match being over and store them in stadium as per directions of DDCA Security Department.
- g. Contactor shall remove all the PA System within 24 hours of the match getting. The security of PA System shall be responsibility of the contractor. DDCA shall not be held responsible for any loss or damage to the PA System supplied by the Contractor.
- h. The Bidder shall ensure that all statutory compliances for its personnel are its responsibilities.
- i. The rates should include the transportation, stacking and removal of the PA System.
- j. All statutory taxes / fees of any kind shall be borne by the Bidder.

INSTRUCTIONS TO THE BIDDER

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of prospective Bidder that they may inspect the DDCA Premises / location.
3. DDCA reserves the right to obtain feedback from the previous / present clients of the Bidder and also depute its team(s) to inspect the site(s) of their present contract(s) for on the spot first-hand information regarding the maintenance and other security related services provided by the Bidder. The decision of the DDCA in this regard will be final and binding on all bidders.
4. Eligibility Conditions:
 - a. The Bidder should be in the business of providing P.A. System services for a minimum period of three years as on date of submission of tender.
 - b. The Bidder shall ensure that the adequate technical support is available during the match.
5. Each page of the tender should be signed by authorized signatory.
6. The sealed envelope should be dropped in the Tender Box.
7. DDCA shall require PA System for Delhi Police and Delhi Traffic Police briefing for _____ in the case of IPL-2021 TO BE HELD ON 28th April To 08th May 2021.
8. The Bidder shall coordinate with all concerned authorities.
9. The necessary details / clarification if any can be obtained from the Manager Administrator & Infrastructure, DDCA Office between 11.30 AM to 3.00 PM on any working day.
10. All quotations / offers / Tenders should be on the firm given at Annexure 'X' with Company / Firms / Organization Stamp.
11. **An Earnest Money Deposit (EMD) of 5% of quoted final cost in the form of Bank Draft shall be submitted by all bidders. The Bank Draft will be favouring Delhi & District Cricket Association payable at New Delhi. All quotations submitted without EMD shall be rejected. EMD amount shall be refunded to unsuccessful Bidders within a week of opening the commercial bids. EMD shall be submitted by all bidders along with PAN No. / TAN No. / Service Tax Number and I.D. Proof with Company / Organization / Firm's details of Registration, Memorandum & Articles, Partnership / Proprietorship details as the case may be.**

12. The payment for the services provided by the Bidder shall be made within 30 working days after the submission of the bills after the match.
13. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions of effect any other change in items, terms and conditions.
14. The envelope containing quotations SUPERSCRIBED with the name of item is to be addressed to Tender & Purchase Committee, Delhi & District Cricket Association, Ferozshah Kotla Grounds, New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M. to 5 P.M.
 - A. The quotation must reach the office of the DDCA by 12th April 2021 which will be opened on the same day at 4.00 PM.
 - B. The incomplete quotations in any manner will be summarily rejected.
 - C. In the event another party is sought to be engaged as a supplier for the purposes of the tender, this may only be done by obtaining consent in writing of the Authorized official of DDCA.
 - D. All disputes shall be subject to the jurisdiction of courts of Delhi.
 - E. It is hereby clarified that all rights granted pursuant to the Tender are valid only for this match. No future rights are sought to be granted.
 - F. The Bidder should not be member of DDCA and should not have any close family relatives working in DDCA.

The last date for submission of above Tender / Offer / Quotation for IPL-2021 to be held at DDCA, Ferozshah Kotla Ground, New Delhi is 12th April 2021. (2:00 PM)

Tender and Purchase Committee.

ANNEXURE

'A' PROFORMA FOR SUBMISSION OF COMMERCIAL BID

PA SYSTEM

S.No .	Item Name	Cost Per Item	Quantity	Total Cost	Taxes	Final Cost

Total Cost in Figures: _____

Total Cost in Words: _____

Date:

Signatures

Place:

(Name of Authorised Signatory)

Company Stamp:

Annexure 'A'

Detailed Scope of Work Outside Stadium

- A. 1 P.A. System to be installed in the parking gate No. 3 for Delhi
Police briefing. Outside Stadium
- B. 1 P.A. System has to be installed in the parking opp. Gate No. 3 for
Delhi Traffic Police briefing.
Outside Stadium
- C. 27 P.A. System for Delhi Traffic Police & Delhi Police:
1. In front of gate No. 7.8.9
 2. Service Road Gate No. 1
 3. J.P. Parking
 4. J.P. Parking-I
 5. Prayas Parking
 6. Social Welfare School Parking
- D. 17 P.A. Systems on Gates
1. Gate No. 2
 2. Gate No. 3
 3. Gate No. 5
 4. Gate No. 6
 5. Gate No. 7
 6. Gate No. 8
 7. Gate No. 9
 8. Gate No. 13
 9. Gate No. 14
 10. Gate No. 15
 11. Gate No. 16
 12. Gate No. 17
 13. Gate No. 18
 14. Control Room
- 1 Cordless Mic
 - 1 Male Coordinator as per list above.
 - Control Room will be at above the Willingdon Pavilion
 - PA Systems can be operated from control room and as well as all individual gates of the Stadium.
- E. Inside Stadium
1. P.A. System on the boundary of the ground which contains 08 speakers on stand
 2. 1 Amplifier
 3. 1 Graphic Equalizer

4. 1 CD Player
5. 1 DVD Player
6. Pen Drive can be used
7. 1 Mixer
8. 1 DJ Player
9. Wire Mics
10. Cordless Mics
11. UPS Systems