

SHORT NOTICE TENDER – CCTV

NOTICE INVITING TENDER/QUOTATION UNDER TWO-BID SYSTEM FOR SUPPLYING & INSTALLATION OF CCTV CAMERA'S

Sealed Tender / Quotation are invited for providing/Supplying of CCTV camera's and other attached accessories **under two-bid system** at Delhi & District Cricket Association (DDCA) situated at Arun Jaitley Stadium, Ferozshah Kotla Ground, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and experience in the field of providing CCTV camera's for a minimum period of 4 years, to quote their best offers in SEALED COVERS.

TECHNICAL BID FORM

The following details /documents /certificates issued by the concerned Authorities in respect of the Tenderer are required to be submitted:

1.	Name of Tenderer	_____
2.	Name of the Proprietor /Partner / Authorised Representative of the Tenderer	_____
3.	Postal Address of the Tenderer for Correspondence	_____ _____
4.	Telephone No./Fax No./ Email ID	_____
5.	Registration number issued by Regulatory authority, if any (attach Self attested photocopies)	_____
6.	Year of commencement of Business. Attach self-attested photocopy of the document in support.	_____
7.	Statutory Details (photocopy duly signed by the Proprietor/ Partner/ Authorised Representative to be attached) -Registration No. of the Firm - PAN -EPF- Registration No. -ESI Registration No. and other labor related license - VAT/CST, GST Registration No. - Name & address of Bankers along with current Account Details • Bank Name • Branch Name & Code • Account Number • IFSC Code	

8.	Attach copies of ITR for the last 3 years (i.e. Assessment Year 2017-18, 2018-19 & 2019-20).	_____
9.	Attach Copy of Balance sheet Trading, Profit & Loss Accounts duly certified/ audited by CA showing minimum annual turnover of Rs. 30 lakhs in each year during last three years i.e. 2017-18, 2018-19 & 2019-20.	_____ _____
10.	Detail of clients to whom the CCTV was supplied in last 2 years (Copy of award letter enclosed)	Name of Client Year Value of order 1. 2. 3. 4. (Attach Annexure, if required)
11.	Declaration of the Tenderer that no case/dispute/claim with arbitration court/consumer forum etc. are pending, on a stamp paper of Rs. 50/-.	_____
12.	Were you or your company ever required to suspend CCTV services for a period of more than 06 months continuously after you have commenced the business of providing CCTV services? If so, give the name of the contract and reasons thereof.	

(Rs. in lakhs)

Details of annual financial turnover (gross)	FY 2017-2018	FY 2018-2019	FY 2019-20

DECLARATION

- The particulars furnished above are true to the best of my/our knowledge and belief & no material fact has been concealed therein and I/We understand that concealment of material facts shall entitle the DDCA to take penal action including blacklisting/debarring the applicant from submitting any tender, quotation, bid to the DDCA for a period extending upto 5 years.

2. I /We shall not withdraw the rates quoted by me/us for the Work for 12 months from the date of furnishing this quotation. I understand that the rates finally settled between me and DDCA shall be firm and shall not be subject to change.
3. I/We have not been declared as defaulter by Tax Authorities.
4. I/we shall not indulge in any corrupt means to procure the award or indulge in any unethical means whatsoever.

(Signature of Quotationer)

Name (In full) & Legal status

i.e. whether Proprietorship, Partnership,

Company, Registered Society, HUF (Affix rubber stamp in case of Firm, Company and Society)

SPECIAL CONDITIONS OF CONTRACT

- a. DDCA has requirement of CCTV Cameras at Players Dressing room area.
- b. Contractor shall ensure replacement of any faulty CCTV Cameras. Contractor may keep adequate reserves at site.
- c. The Bidder shall ensure that all statutory compliances for its personnel are its responsibilities.
- d. The rates should include the transportation, installation and other miscellaneous items.
- e. All statutory taxes/fees of any kind shall be borne by the Bidder.
- f. The quote you submitted should mention the warranty for the equipment's.

INSTRUCTIONS TO THE BIDDER

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of prospective Bidder that they may inspect the DDCA Premises / location.
3. DDCA reserves the right to obtain feedback from the previous / present clients of the Bidder and also depute its team(s) to inspect the site(s) of their present contract(s) for on the spot first-hand information regarding the maintenance and other security related services provided by the Bidder. The decision of the DDCA in this regard will be final and binding on all bidders.
4. The Username/Password of the CCTV System, shall be the property of DDCA and the privacy/ownership of the same shall always vest with the DDCA only. Any misuse of the data by the vendor, shall result in termination of the contract and further, followed by such other action as permissible under law.
5. Material will be checked before using at site.
6. Eligibility Conditions:
 - a. The Bidder should be in the business of providing CCTV camera's for a minimum period of 4 years as on date of submission of tender.
 - b. The Bidder shall ensure that the adequate technical support is available during the matches if required.
7. Each page of the tender should be signed by authorized signatory.
8. The sealed envelope should be dropped in the Tender Box.
9. The bidder shall coordinate with all concerned authorities.
10. The necessary details / clarification if any can be obtained from the Manager, Cricket operations, DDCA Office between 11.30 AM to 3.00 PM on any working day.
11. All quotations / offers / Tenders should be on the form given at Annexure 'X' with Company / Firms / Organization Stamp.
12. **An Earnest Money Deposit (EMD) of 5% of the quoted final cost in the form of Bank Draft shall be submitted by all bidders. The Bank Draft will be favoring Delhi & District Cricket Association payable at New Delhi. All quotations submitted without EMD shall be rejected. EMD amount shall be refunded to unsuccessful Bidders within a week of opening the commercial bids. EMD shall be submitted by all bidders along with PAN No. / TAN No. / Service Tax Number and I.D. Proof with Company / Organization / Firm's details of Registration, Memorandum & Articles, Partnership / Proprietorship details as the case may be.**
13. The payment for the services provided by the Bidder shall be made within 30 working days after the submission of the bills after the match.
14. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions of effect any other change in items, terms and conditions.
15. The envelope containing quotations SUPERSCRIBED with the name of item is to be addressed to Tender & Purchase Committee, Delhi & District Cricket Association, Arun Jaitley Stadium, New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M. to 5 P.M.

- A. The quotation must reach the office of the DDCA by 12th April 2021 by 2.00 PM which can be opened on the same day at 4.00 PM.
- B. The incomplete quotations in any manner will be summarily rejected.
- C. In the event another party is sought to be engaged as a supplier for the purposes of the tender, this may only be done by obtaining consent in writing of the Authorized official of DDCA.
- D. All disputes shall be subject to the jurisdiction of courts of Delhi.
- E. It is hereby clarified that all rights granted pursuant to the Tender are valid only for this match. No future rights are sought to be granted.
- F. The Bidder should not be member of DDCA and should not have any close family relatives working in DDCA.

GENERAL INSTRUCTIONS TO THE TENDER

1. A two-stage bidding process shall be adopted for the project:

Stage – I Involves evaluation of technical conditions of the bidders based on their bids.

Stage –II will consist of evaluation of Financial Bids of only those parties qualified in Stage1 as per the evaluation criteria laid down in the tender Document to select the Preferred Bidder for Supply and installation of outdoor LED Digital Scoreboard.

Note: Kindly submit financial & Technical bids in two separate envelopes.

SELECTION CRITERIA

Technical bid (Cover 1): Technical bid submitted will be opened in the Office of the DDCA in the presence of Tender opening committee (Bid openers). Any or all present participants or their agent may be present at the time of opening of tender; even if any participant or their agent is absent, the bid will be opened in stipulated time.

Financial bid (Cover 2): Financial bid of only those Agency/Contractors who qualified in the technical bid (Cover 1) and original documents submitted in the office , will be opened on the date and time declared in tender notice.

The last date for submission of above Tender / Offer / Quotation is 12th April 2021 by 2.00 PM.

7th April, 2021

ANNEXURE 'X'

PROFORMA FOR SUBMISSION OF COMMERCIAL BID

CCTV Camera's

S. NO.	PARTICULAR	MAKE	Cost per item	Total Cost	Taxes	Final Cost	Warranty
1	2MP IP BULLET CAMERA x 10	CPPLUS / HIKVISION					
2	16 CH. NVR x 1	CPPLUS / HIKVISION					
3	8TB 24x7 HDD x 1	WD / SEAGATE					
4	16 + 2 PORT POE x 1	D-LINK					
5	8 PORT SWITCH GIGA x 1	D-LINK					
6	CAT6 COPPER CABLE 305MTR	D-LINK					
7	CABLE POWER 100MTR						
8	CANDUTE PIPE						
9	50" 4K LED x 1	SAMSUNG / SONY/One Plus/ MI					
10	RACK	SINTEX					
11	INSTALLTION /COMMIISIONING WITH MISCELLANEOUS ITEMS						

Total Cost in Figures: _____

Total Cost in Words: _____

Date:

Signatures

Place:

(Name of Authorized Signatory)

Company Stamp: