

# Short Notice Tender – Tenting Service

## TENDER/QUOTATION FOR IPL-2021

Sealed Tender / Quotation are invited for providing Tenting Services at Delhi & District Cricket Association (DDCA) situated at Arun Jaitley Stadium, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and experience in the field of Tenting Services for a minimum period of three years, to quote their best offers in SEALED COVERS for IPL-2021 (28<sup>th</sup> APRIL 2021 TO 08<sup>TH</sup> MAY 2021) to be held at DDCA, Arun Jaitley Stadium, Ferozshah Kotla Ground, New Delhi.

The Company is required to give the following details:

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation).	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Has your company been ever blacklisted by any organization?	
Were you or your company ever required to suspend Tenting services for a period of more than 06 months continuously after you have commenced the business of providing Tenting services? If so, give the name of the contract and reasons thereof.	
Name, Designation and Tel.No.(s) etc. of the Contact Person -Name -Designation -Tel No. -Fax No(s) -E-mail address	
Year of commencement of Business	
Status of signatory of the Bidder	

Statutory Details (Photocopy duly signed to be attached) -Registration No. of the Firm/Company -PAN -EPF – Registration No. -ESI Registration No. -Service Tax, VAT/CST Registration No. -Name & Address of Bankers along with Current Account Details: -Name of the Bank -Branch Address -IFSC Code	
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	(Rs. In Lakhs)		
Details of annual financial turnover (gross)	FY 2018-2019	FY 2019-2020	FY 2020-221

**Terms and Conditions**  
**To be Signed and Stamped by the bidder and deposited with Tender**

1. The tender document with terms & conditions is available at [ddca.co](http://ddca.co) web portal of DDCA.
2. The tent houses having their registered office in Delhi/NCR are eligible to submit the tender. The rates should be all inclusive like setting charges, cartage and delivery, dismantling etc. at any place within DDCA.
3. The items supplied should be neat and clean and in perfect condition, torn or shabby and dirty items, even if delivered, will not be paid by DDCA.
4. DDCA will not be responsible for any damage to the items on account fire, theft, riots or otherwise.
5. An Earnest Money Deposit (EMD) of 05% of the quoted final cost in the form of Bank Draft shall be submitted by all bidders. The Bank Draft will be favouring Delhi & District Cricket Association payable at New Delhi. All quotations submitted without EMD shall be rejected. EMD amount shall be refunded to unsuccessful Bidders within a week of opening the commercial bids. EMD shall be submitted by all bidders along with PAN No. / TAN No. / Service Tax Number and I.D. Proof with Company / Organization / Firm's details of Registration, Memorandum & Articles, Partnership / Proprietorship details as the case may be. The agency/contractor whose tender/quotation is accepted, shall execute an agreement on Rs. 100/- non judicial stamp paper reiterating his acceptance of the execution of the work on the rates, terms and conditions set in the contract/quotation/documents.

6. In the case of selected tenderer, the earnest money deposited by the successful bidder shall be converted into the caution money, which will remain with DDCA without interest during the validity of the tender period.
7. The minimum turnover of the tenderer should be Rs. 2 Cr. per annum for last three years. The proof of turn over duly certified by the chartered accountant during the last three years.
8. The minimum business length of the bidder should be not lesser than 5 years.
9. DDCA reserves the right to reject or accept any part of tender or tender without assigning any reason whatsoever. In case of single tender is received, DDCA reserves the right to except/reject the same.
10. The quotation must reach the office of the DDCA by 12th April 2021 by 2.00 PM which will be opened on the same day at 4.00 PM.
11. The rates are to quoted in the prescribed proforma only. Unresponsive and incomplete tender document shall be summarily rejected.
12. That all the correspondence will be addressed to the Tender & Purchase Committee, DDCA, New Delhi
13. That the persons employed by the selected tenderer shall at all times and for all purpose shall be the employees of the selected tenderer who shall alone be liable and responsible for payment all kind of wages, salaries, PF, ESI, insurance, remuneration, claims, compensations and other benefits etc. to them without any claim or reimbursement from DDCA.
14. That it is responsibility of the selected tenderer to ensure that all the persons deployed by it will be efficient, skilled, honest and conversant with nature of work.
15. That the selected tenderer will provide uniform and also issue identity cards to each of its staff, supervisor for entry into DDCA. The uniform and identity cards be provided by the selected tenderer at its own cost. Security staff of DDCA shall be liberty to exercise check on any of the staff of the selected tenderer while entering the premises during the work and while leaving from the premises on completion of work.
16. That it shall be the responsibility of the selected tenderer that the character antecedents of such personnel deployed for work have been duly verified by the police authorities and shall produce such police verification on demand to DDCA.
17. That the selected tenderer shall not employ persons below the age of 18 years.
18. If the successful bidder/contractor fails to provide the Service to DDCA and/or if the services are not found satisfactory enough, the DDCA shall have the right to terminate the contract, without any notice.
19. If the successful bidder/contractor at any time defaults in executing contract job with due diligence and care and continues to do so, and / or the successful bidder/contractor commits default in complying with any of the terms and conditions of agreement and does not remedy it or take effective steps / measures to remedy it, or fails to complete the work as per the terms and conditions and does not complete them within the period specified in the notice given to him in writing, the DDCA may without prejudice to any other right or remedy, which shall have accrued or shall accrue thereafter to the contractor, shall cancel the contract / agreement immediately without any notice and security deposit / contract performance guarantee will also liable to be forfeited to the DDCA. The DDCA on such cancellation shall have powers to carry out

/ execute the work through other agencies by any means at the risk and cost of the successful bidder/contractor.

20. The DDCA reserves the right to terminate the contract, without assigning any reason, contractor one month notice of its intention to do so and on the expiry of the said period of notice, the contract / agreement shall come to an end without prejudice to any right or remedy that may be accrued to the contractor.

If any information furnished by successful bidder/contractor is found to be incorrect or false at any time, the tender / contract / agreement is liable to be terminated immediately, without notice, and the security deposit will also liable to be forfeited to the DDCA.

21. That in case the selected tenderer failed to provide the services on any day DDCA shall be free to engage/ hire services from the open market and the expenditure incurred would be recovered from the bills of the selected tenderer.
22. That it is the responsibility of the selected tenderer to follow all the statutes/ laws/byelaws, labour laws regulations of all statutory and Govt. agencies applicable from time to time and the selected tenderer will also be liable to pay all duties/fees/fines/statutory taxes including VAT/Goods & Service Tax etc. levied by any statutory authority.
23. That the selected tenderer shall keep DDCA totally indemnified and harmless against all claims, fines, duties, dues, payments, penalties, compensations, liabilities and other losses etc. which may incur on account of non-compliance or violation of any statutory provisions or on account of any accident, injury, full or partly loss of property or life or damage etc.
24. That the income tax, surcharge, labour welfare cess as applicable shall be recovered from the bills of the selected tenderer.
25. That the selected tenderer shall not use DDCA premises as godown for storing items and immediately remove its goods from the site on completion of job/work failing to do so DDCA will charge an amount of Rs. 20,000 per day till such time the goods is actually removed by the tenderer.
26. That in case of any dispute or differences of any kind arises between the parties, decision of Tender & Purchase Committee, DDCA shall be final and binding on both the parties. Further Tender & Purchase Committee, DDCA will have the power to appoint sole arbitrator and the decision of the arbitrator shall be final and binding on both the parties.
27. That the both the parties to this contract are subject to the jurisdiction of the courts of Delhi only.
28. The successful bidder shall not make any demand for increase of rates during the period of contract.
29. The tenderer shall not transfer sublet or assign the tender/contract or any part thereof, in any circumstances.
30. Any breach of these condition, entitle DDCA to rescind the contract. Further In case of any breach of agreement on part of successful bidder/ contractor, then the security deposit/earnest money deposited with DDCA by the successful bidder/ contractor shall stand forfeited without any further reference to successful bidder/ contractor who will have no claim of any kind in this regard.

31. For all the Tent & Light arrangements made at DDCA, the selected bidder will raise the bill to DDCA at the approved rates along with the physical verification report and payment would be released by cheque normally within a period 30 days after the receipt of the bill.
32. The rates should be exclusive of GST but inclusive of cartage and labour and other taxes and charges.
33. It may be noted that no digging of any kind would be allowed within DDCA premises for erection of Tent & Light items. In case any damage to infrastructure is caused, the contractor will carry out the complete repair of the same.
34. In case of breakdown of tentage or lighting items for any reasons whatsoever, the successful bidder/ contractor shall make an alternative arrangement at the earliest and make sure that the work should not suffer for such reason. In case of breakdown or due to any reason such breakdown leads to injuries to any person including third party then the contractor shall be liable for the same.
35. If the material/services supplied is found to be sub-standard, the successful bidder/ contractor shall be bound to replace the same with the standard material at his own cost, risk and responsibility. The necessary penalty will be imposed as per decision of DDCA.
36. All wirings have to be provided by the successful bidder/ contractor from the source to be specified by DDCA and all safety parameters must be followed, proper electrical connection to be made so as to avoid any hazard due to the work entrusted with the contractor. All electrical joints must be properly insulated so as to avoid short circuiting and fire, at any point of time.
37. All precautionary/safety measures should be adopted by the successful bidder/ contractor in erecting tents, fixing lights including carrying out all contractual work entrusted by DDCA. DDCA will not be responsible for any accident, mishappening and loss caused due to agency's negligence. The sole responsibility for any legal or financial implication would vest with the agency/contractor. DDCA shall have no liability whatsaover.
38. The successful bidder/contractor must ensure installing high quality material/fixtures to ensure beautiful/decorated site besides preventing any untoward incident/mishap on account of inferior quality of material installed.
39. The successful bidder/contractor must ensure all standby material/equipment ready at site prior to any event in order to avoid any embarrassing situation during the event due to shortage of material.
40. The quantities given are tentative and the actual quantities required may vary as per the sole requirement and the actual quantities shall be submitted alongwith the bill. In case he quantities actually consumed vary +/- 20%, the payment shall be made based on actual quantities. However if variation is within +/- 20%, the payment as per tender & only shall be made.
41. All the terms and conditions contained in these tender documents will be a part and parcel of Agreement/Contract to be executed by the contracting agency with the DDCA.
42. Canvassing of any information in connection with the tender is strictly prohibited which may disqualify the tender. The tender must be unconditional.
43. Any bids/ tenders of such person, bodies, corporation and agencies may not be considered in case it is found that :-

- a) Such agencies are in violation of DDCA earlier projects.
- b) Have failed to comply the request and demands made by the DDCA in spite of show cause notice issued to them.
- c) Those agencies or its constituents whose assignment / lease/ sublease had been terminated for default of contract or violations of terms and conditions agreed with DDCA terminated by DDCA in past.
- d) Those agencies should not have been blacklisted or debarred by any State/ Central Government organization/ PSU etc.

44. Applicable Laws:

The contract shall be governed by the laws of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing. All the disputes pertaining to the present contract shall be subject to Delhi Jurisdiction.

45. **Force Majeure:** Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. The party affected by an event of Force Majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure act.
46. Upon Verification, evaluation/assessment, if in, any case information furnished by the bidder is found to be false/incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained.
47. The quality of the tentage and lights arrangement etc. should be in good/new condition.
48. The agency will provide the tentage and lights etc. well in time before the function.
49. If the material/services supplied is found to be sub-standard, the agency/contractor shall be bound to replace the same with the standard material at his own cost, risk and responsibility. The necessary penalty will be imposed as per decision of DDCA.
50. In case of break down of tentage/ light items for any reasons whatsoever, the agency/ contractor shall make an alternative arrangement at the earliest and make sure that the work should not suffer for such reason. DDCA is not liable to compensate any loss due to break down or for any other reason.
51. If the agency/ Contractor fail to provide the Service to DDCA and/or if the services is not found satisfactory enough, the DDCA shall have the right to terminate the contract.
52. In case successful bidder fails to undertake contract, his EMD will be forfeited.
53. The commercial bid should be submitted on the Scope of Work attached with the tender document.

**The last date for submission of above Tender / Offer / Quotation for IPL-2021 to be held at DDCA, Arun Jaitley Stadium, New Delhi is 12th April 2021 By 02 PM.**

Signature.....

Name of the Tenderer & Address

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### Scope of Work

S. No.	Description	Size	Sq.ft.	Qty.
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1.	VOC complete VOC with 4 rooms (customized hard wall front side glass wall, ceiling, air conditioning, carpeting, complete furniture, door with lock, etc.			04
2.	One room back side of VOC for Delhi Police and Security Agency offices (with customized hard wall, ceiling, air conditioning, carpeting, complete furniture, door with lock, etc. The room shall be partitioned as required. Drone room.			01
3.	<b>Drone Equipment room (waterproof cabin) with 2 inches wooden floor with carpet (10x10x8 ft) with 2 ton split/tower a.c with lights and power plug point.</b> <b>Location: Terrace Willingdon Pavilion (in the corner side). Including 8 chair and 4 table.</b>			01
4.	Chairs with armrest for Broadcasters/star studio and at any other place			150
5.	<b>Plastic chair hard plastic chairs to players dressing room inside / outside area.</b>			<b>30</b>
6.	Exhaust Fan			02
7.	Pagoda : canopies 5 x 5 mtr with carpeting, tables for scanners, chairs, stools, 3 cores electrical connections, boards as per requirements.			10
8.	Office Table			10
9.	Office Chairs			10



10.	Almirahs			05
11.	Arena Stage for old club house Kotla Lounge.			02
12.	Buffet Table with frill at OCH or at another place inside the stadium			50
13.	Masking : Masking all along the stadium (mask be with frame, white fabric, hardboard with perforation) wherever required.			As per requirement
14.	Tin Chaddar Boundary wall with masking			1000 rft.
15.	View cutter : Iron Pipe framed view cutters for ladies (white fabric).			05
16.	Police tower with fabric.			08
17.	Police morcha : sand bags with sand and fabric for police morcha approx. 20 in different area surrounding the stadium.			10
18.	Jail barricading			2000 rft.
19.	Mozo barricading : Mozo barricading in North East and North West ground floor premium area (to prevent injury to spectators no equipment should have sharp edges).			1000 rft.
20.	Mobile toilet. (At J.P Park)			02
21.	Q Manager: inside / concourse area of the stadium (wherever required) agency is responsible for placement and safe custody.			10
22.	Cricket side screen black colour practice at gate No. 15			01
23.	Round table with napron.			10

24.	Bar table with napron. (Including Media Box)			10
25.	Bar Stool for Commentary Box			5
26.	Carpet grey colour. (Media, Broadcast and wherever required)			1000 sqft
27.	Sofa (2 seater)			10
28.	Centre table			04
29.	Doctor Point			02
30.	Lighting : the stadium periphery adjoining areas including parking needs to be lightened up as security measures continuously from 24 hours before the match to match day full night (total 48 hours). The lighting will carried out as per police requirement.			
31.	Kitchen near bay area with metro sheets, wire meshed net, exhaust fan, black masking, plug points, tables, takhats lights with doors and locks, etc			01
32.	Shamiana with table and chair at Mobile Toilets, Tent opp Gate No. 3 Parking area for Delhi police requirement.			
33.	Cleaning of parking area			
34.	Required partition in the existing structure as required.			
35.	Broadcaster room 16' x 16' feet air-conditioned outside OCH. (Satellite room)			
36.	SOUND PROOF ROOM (BCR-2), (Dolby 5.1 audio room)	10'X12'		

37.	Storage room 25 x 25 feet outside OCH. (Water proof , with light & fan)			
38.	Bedding, chaddar, pillow			10
39.	Tirpal to cover the items (100ft x 25 ft)			1
40.	Wooden partition is required at one side in Match Official's Room at NCH (7ft X 7ft)			
Additional Items to be quoted individually.				
1.	Standing fan : Standing fans to all frisking point, cloak rooms on match days. Agency is responsible for placement and safe custody of fan.			10
2.	Cooler			10
3.	Mist Fan			5
4.	Genset for outside lighting and other equipment's as per govt advisory. (62 kva).			2
5.	Genset for outside lighting and other equipment's as per govt advisory. (125 kva).			1
6.	Air-condition ( 2 ton a.c) in DNA room with glass covering along with 5 chairs and table (Location North block first floor above Sight screen).			1

**Note : This is subjective list and any additions, deletions or modifications upto 20% of the work shall be included in the price quote in the tender.**