

**NOTICE TENDER- FOOD BOXES (OCH BLOCK)**

**TENDER/QUOTATION FOR INDIA VS. AUSTRALIA TEST Match From 17-21<sup>st</sup> February 2023.**

Sealed Tender / Quotation are invited for providing Food Boxes at Delhi & District Cricket Association (DDCA) situated at Arun Jaitley Stadium Ferozshah Kotla Ground, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and experience in the field of providing Food Boxes for a minimum period of three years, to quote their best offers in SEALED COVERS for INDIA VS. SOUTH AFRICA TEST Match from 17-21<sup>st</sup> February 2023 to be held at DDCA, Ferozshah Kotla Grounds, New Delhi.

Time schedule for tender process:

Date of publication of tender notification on official website	28/01/2023
Last date for Sale of tender document	28/01/2023
Last date for receipt of duly filled in tenders	06/02/2023 at 03:00 pm
Date and Time of the opening Bid	06/02/2023 at 05:00Pm
Cost of Tender	1,000/- (Non-refundable- to be deposited in form of Demand Draft along with bid document)

The Company is required to give the following details:-

<b>COMPANY/FIRM PROFILE</b>	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	

Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No. - GST Registration No. - Name & Address of Bankers alongwith Current Account Details	
FSSAI License Number	

(Rs. In Lakhs)

Details of annual financial turnover (gross)	FY 2019 – 2020	FY 2020 –2021	FY 2022 -2022

#### Instruction to the Bidder

1. Please read the Terms & Conditions carefully before filling up the document.
2. MINIMUM TURNOVER – RS.2 Crore during last 3 years.
3. Incomplete Documents will be rejected. It is in the interest of applicant that they may inspect the proposed premises before submitting the bid.
4. DDCA has a requirement of meals –Food Boxes on Match day as under:

S.NO	PARTICULARS	QTY(APPROX)
A	Food Box (For OCH)	1400 per day*

#### Menu (Food Boxes):

Veg Biryani with Salan 250gm.  
Patties/Veg cutlet  
Muffin/Brownie  
Wafers Pkt. One  
Real Fruit Juice – 200 ml  
Digestive Toffee – 04  
Mouth Freshner  
Cookies  
Water Glass - Disposal

**\*Above menu is tentative. Bidder may suggest other options which have good shelf life. The above quantity is tentative and the final quantity will be communicated to bidder one day**

**prior to match day.**

**NOTE:**

- The Food Boxes should reach Feroz shah Kotla and be ready for distribution before the starting of match.
- 5. Please note that the final quantities may have variation. The exact requirement will be given 2 days before the match.
- 6. Food boxes will be vegetarian. DDCA may call samples for food tasting before finalizing the vendor.
- 7. Successful bidder will give indemnity for quality of food.
- 8. All Vendors will be responsible to obtain the health trade license from MCD.
- 9. Items will be sold as per the guidelines of BCCI. If any branded items are to be sold, prior approval of DDCA will be necessary.
- 10. The applicant should be in the business of providing catering services-food boxes for a minimum period of three years as on date of submission of tender.
- 11. All statutory taxes/fees of any kind except GST shall be borne by the applicant.
- 12. Bidder must have institutional kitchen.
- 13. The necessary details / clarification if any can be obtained from DDCA Office.
- 14. All quotations / offers/ Tenders should be on the form given at annexure with Company / Firms / Organisation Stamp.
- 15. An Earnest Money Deposit (EMD) in form of Bank Draft for Rs. 1,00,000/- shall be submitted by all bidders. The Bank Draft will be favouring Delhi & District Cricket Association payable at New Delhi. All quotations submitted without EMD shall be rejected. EMD amount shall be refunded to unsuccessful applicants within a week of award of the contract. EMD shall be submitted by all bidders along with PAN No. / Tin No. / Service Tax Number and I.D Proof with company / Organisation/ Firm's details of Registration, Memorandum & Articles, Partnership / proprietorship details as the case may be.
- 16. The payment for the services provided by the applicant shall be made within 45 working days after the submission of the bills after the match.
- 17. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- 18. The envelopes containing quotations SUPERSCRIPED with the Tender for Food Boxed addressed to Tender Committee, Delhi & District Cricket Association, Ferozshah Kotla Grounds New Delhi- 110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M TO

5 P.M.

19. The quotation must reach the office of the DDCA by 06<sup>th</sup> Feb, 2023 BY 03.00 P.M which will be opened on the same day at 05:00 PM.
20. The Incomplete quotations in any manner will be summarily rejected.
21. All disputes shall be subject to the jurisdiction of courts of Delhi.
22. It is hereby clarified that all rights granted pursuant to the Tender are valid only for this match. No future rights are sought to be granted.
23. The bidder should not be member of DDCA and should not have any close family relatives working in DDCA.
24. Distribution of boxes will be the responsibility of the successful bidder on receipt of food coupon from the spectators.
25. For staff/ other services provider, authorized person will take food boxes.
26. The vendor shall have to submit all the coupons collected along with the invoices.
27. The DDCA has a right to check & verify the quantities of Boxes at the time of arrival.
28. Every bidder who have submitted the tender shall be physically present at the time of opening along with 3 samples of Food Boxes
29. The Tenders shall be decided based on the quality & taste of the samples as decided by the DDCA.
- 30. The Bidder should not be member of DDCA and should not have any close family relatives working in DDCA. Signed undertaking shall be submitted with the tender.**

The last date for submission of above Tender /Offer / Quotation for INDIA VS AUSTRALI Test Match feom 17-21<sup>st</sup> February 2023to be held at DDCA, Ferozshah Kotla Grouunds, New Delhi is 06<sup>th</sup> Feb 2023 by 03:00 PM.

**ANNEXURE 'X'**  
**PERFORMA FOR SUBMISSION OF COMMERCIAL BID FOOD BOXES**

<b>S.NO</b>	<b>PARTICULARS</b>	<b>QTY(APPROX)</b>	<b>Rate per Box</b>	<b>Total Amount (Excl. GST)</b>
1	Food Box (OCH)	1400 per day		

Total Cost in Figures: \_\_\_\_\_

Total Cost in Words: \_\_\_\_\_

Date:

Place:

Signatures

(Name of Authorised Signatory)

Company Stamp