

## Quotations are invited for providing Tentage Services for the Domestic Season 2023-24

Sealed Tender / Quotation are invited for providing tent services on hire basis at Delhi & District Cricket Association (DDCA) situated at Arun Jaitley Stadium, Ferozshah Kotla Ground, New Delhi – 110002 from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of tent services for a minimum period of five years, to quote their best offers in SEALED COVERS for the Domestic Matches to be held at New Delhi.

The Company is required to give the following details:-

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Were you or your company ever required to suspend tent services for a period of more than 06 months continuously after you have commenced the business of providing tent services? If so, give the name of the contract and reasons thereof.	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	

Whether you have worked with DDCA	
Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No.	
- GST Registration No. - Name & Address of Bankers along with Current Account Details	

#### INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of perspective applicants that they may inspect the proposed premises before submitting the bid.
3. DDCA reserves the right to obtain feedback from the previous/present clients of the applicant and also depute its team(s) to inspect the site(s) at present contract(s) for on the spot first-hand information regarding the maintenance and other tent related services provided by the applicant. The decision of the DDCA in this regard will be final and binding on all bidders.
4. The applicant should be in the business of providing tent services for a minimum period of 5 years as on March 31, 2023.
5. DDCA has a requirement of following Tent age Services :-

S. No	Items	Please give Itemized Rates per day exclusive of taxes.	How old are the items	Description from your side
1.	Sight Screen (80ft X 20 ft) without frame, (Quote for one side)			
2.	Sight Screen (80ft X 20 ft) with frame, (Quote for one side)			

3.	Machaan for Camera, Front Stand. (Size details given below)			
4.	Machaan for Camera, Side Stand. (Size details given below)			
5.	Pagoda (5 Mtr)			
6.	Pagoda (3 Mtr)			
7.	Pagoda (5 Mtr), with platform.			
8.	Kanaath – 01 No. (60-100 ft)			
9.	Chairs – (Rent Per day) ,			
10.	Table with Cloth –			
11.	Centre Table			
12.	Sofa With cover			
13.	Matt & Carpet (10 X 10 ft) space. (Lumpsum basis)			
14.	Outdoor Tent with roof – 01 No. (30ft x 15ft), (Lumpsum basis)			
15.	Outdoor Tent – 01 No. (30ft x 15ft), water proof. (Lumpsum basis)			
16.	Pedestal Fan			
17.	Pedestal Fan (with sprinklers)			
18.	Cooler			
19.	Mobile Toilet			
20.	Roofing With Frame			
21.	Black Masking, (please specify the cost with area), (Roughly 20ft x 6ft)			
22.	Wooden Ramp (5x5ft)			
23.	Satellite uplinking room 14'x14'x10' water proof			
24.	Sturdy table.			
25.	Office Chair with wheels			
26.	1 ACs -1.5 Ton each (power to be provided by stadium).			
27.	AC 1 Ton			
28.	Tube Light or any other light			

29.	Storage -water proof temporary structure (20'x40'), 10' height with door lights & fan. (Lumpsum)			
30.	Carpet in Com box -wall to wall. (15x15 ft) minimum			
31.	Chairs with arm rest			
32.	Bar Stool			
33.	Mini Genset (2 kva)			
34.	Que Manager			
35.	Any other item that you would like to rate.			
36.	If there are any additional costs, such as labor charges or transportation charges, please provide the details for the same.			

For your reference, the work orders allotted in the previous Domestic Seasons are provided below. This will help you in quoting the transportation and labour charges, taking into consideration the previous work:

**"Kindly provide a separate quote for the said work. If the same work needs to be carried out again, we will refer to the below quotes."**

**Requirements at Arun Jaitley Stadium**

S.No	Items	Qty Required
1.	Pagoda (One with platform)	3
2.	Chairs with cover	50
3.	Tables with Cloth and frills	20

### **Requirements at Karnail Singh Stadium**

<b>S.No</b>	<b>Items</b>	<b>Qty Required</b>
1.	Sight Screen (80ft X 20 ft), Both Side black	2
2.	Machaan for Cameras (Camera stands)	2
3.	Machaan for Cameras (Camera stands)	4
4.	Pagoda	4
5.	Chairs with cover	80
6.	Pedestal Fans	06
7.	Tables with Cloth and frills	25
8.	Carpeting	4

### **Requirements at Jamia Millia Islamia Cricket Ground**

<b>S.No</b>	<b>Items</b>	<b>Qty Required</b>
1.	Sight Screen (80ft X 20 ft), Both Side black	2
2.	Machaan for Cameras (Camera stands)	2
3.	Machaan for Cameras (Camera stands)	4
4.	Pagoda	5
5.	Chairs with cover	100
6.	Pedestal Fans	08
7.	Tables with Cloth and frills	30
8.	Carpeting	Dressing room, match official room and in all pagoda's/canopy

**Requirements at Roshanara Ground**

<b>S.No</b>	<b>Items</b>	<b>Qty Required</b>
1.	Sight Screen (80ft X 20 ft), Both Side white	2
2.	Machaan for Cameras (Camera stands)	4
3.	Pagoda's for match referee room with proper carpeting and tables inside (closed room)	1
4.	Tables with Cloth and frills	25
5.	Matt & Carpet for Dressing Rooms as discussed. (it should be closed room and covered from top. Place tables inside for buffet arrangement.	2 rooms (15x15ft each)
6.	Masking at the periphery of the boundary as discusses.	200ft approx
7.	Carpeting at the entry as discussed.	

**Requirements at Palam Ground**

<b>S.No</b>	<b>Items</b>	<b>Qty Required</b>
1.	Sight Screen (80ft X 20 ft), Both Side black	2
2.	Practice Ground Sight Screen (80ft X 20 ft), black	2
3.	Pagoda	1
4.	Chairs with cover	200
5.	Tables with Cloth and frills	30
6.	Carpet	10
7.	Outdoor Kitchen Tent – 01 No.	20 x 20 ft
8.	Pedestal Fans	10

9.	Kanaath	100ft
10.	Sofa with cover	1
11.	Centre Table	1

Machaan Sizes (For Reference)

At Stephens, Roshanara and Karnail Singh

<i>S.No</i>	<i>Description</i>
1	Stand towers (Ghodas) size for the front view. <ul style="list-style-type: none"> <li>Length – 18 ft.</li> <li>Breadth – 10 ft.</li> <li>Height – 24 ft.</li> </ul>
2	Stand towers (Ghodas) size for the side view. <ul style="list-style-type: none"> <li>Length – 6 ft.</li> <li>Breadth – 6 ft.</li> <li>Height – 16 ft.</li> </ul>

At Jamia and Palam-B

<i>S.No</i>	<i>Description</i>
1	Stand towers (Ghodas) size for the front view. <ul style="list-style-type: none"> <li>Length – 33ft</li> <li>Breadth –10 ft</li> <li>Height – 24 ft</li> </ul>
2	Stand towers (Ghodas) size for the side view. <ul style="list-style-type: none"> <li>Length – 6 ft.</li> <li>Breadth – 6 ft.</li> <li>Height – 16 ft.</li> </ul>

- The applicant shall ensure that all statutory compliances for its personnel are its responsibilities.
- All statutory taxes/fees of any kind shall be borne by the applicant.

Other Terms& Conditions:

- A. The necessary details / clarification if any can be obtained from DDCA Office.
- B. All quotations / offers/ Tenders should be on Company / Firms or Organisation Letter Head with logo.
- C. The payment for the services provided by the applicant shall be made within 30 working days after the conclusion of the match.
- D. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- E. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to the "Chairman - Tender & Purchase Committee" Delhi & District Cricket Association, Arun Jaitley Stadium Ferozshah Kotla Grounds New Delhi-110002 may be dropped in a box kept in the Reception office of DDCA during office hours 10 A.M TO 5 P.M.
- F. The sealed quotation must reach the office of the DDCA by 12<sup>th</sup> August 2023 BY 5 P.M
- G. In the event another party is sought to be engaged as a supplier for the purposes of the tender, this may only be done by obtaining consent in writing of the Authorised official of DDCA.
- H. In case information details provided in the tender document by the selected applicant is found to be incorrect/false at any time. The arrangement shall be terminated with immediate effect and necessary action shall be taken.
- I. All disputes shall be subject to the jurisdiction of courts of Delhi.
- J. It is hereby clarified that all rights granted pursuant to the Tender are valid only for Domestic Matches – 2023/24. No future rights are sought to be granted.

Please quote item wise hence tender will be rejected.

Tender & Purchase Committee

Date: 05/08/2023