

"Quotations are invited for providing catering services at the Delhi & District Cricket Association (Arun Jaitley Stadium) and other grounds located in Delhi. Reputed firms, agencies, and companies with valid licenses and experience in offering catering services for domestic tournament matches, trial matches, and various camps to be held in Delhi are encouraged to submit their best offers in SEALED COVERS for the Domestic Season 2023-24. These matches will be hosted at the Arun Jaitley Stadium and other venues in New Delhi."

The Company is required to give the following details: -

COMPANY/FIRM PROFILE	
Name of the Company/Firm and complete registered address	
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
Status of the signatory of the applicant	
Has your company/firm ever changed its name any time? If so, when, the earlier name and the reason thereof?	
Name, Designation and Tel. No(s) of the Contact Person -Fax No(s) -E-mail address	
Year of commencement of Business	
Whether you have worked with DDCA	
Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No. - GST Registration No. - Name & Address of Bankers along with Current Account Details	

INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of perspective applicant that they may inspect the proposed premises before submitting the bid.
3. DDCA has a requirement of Catering in the Matches to be played at Delhi.

S.No	MENU	Rate per person	Number of main course items and other items. (please specify)
1.	BREAKFAST (Buffet)		
2.	Lunch (Buffet)		
3.	HI-TEA (Buffet)		
4.	Lunch (Buffet) Non-Veg including sweet dish		
5.	Lunch (Buffet) Veg including sweet dish.		
6.	TEA & EVENING Snacks		
7.	BREAKFAST BOX		
8.	VEG LUNCH BOX		
9.	Non-VEG LUNCH BOX		
10.	High Tea Box		
11.	Tea with Biscuits		

12.	Tea		
13.	Coffee		
14.	Mineral Water (per case) 250ml		
15.	ICE Cubes (per Slab)		
16.	BREAKFAST + LUNCH + High Tea+ Tea Biscuit (Combo), Minimum 75 pax		
17.	BREAKFAST + LUNCH + High Tea (Combo), Minimum 75 pax		
18.	Breakfast & Lunch (Combo), Minimum 50 pax		
19.	Lunch & High Tea (Combo), Minimum 50 pax		

4. Kindly provide a quotation for the services or items you can offer. For anything you are unable to provide, please indicate 'not applicable'.
5. Please share the menu for all the items that you intend to include in both the box and the buffet. You are also welcome to provide a multiple-choice menu."
6. The Raw material to be used will be of class-A quality.
7. The vendor may quote keeping in mind the requirements.
8. The vendors may include any other items subject to approval of DDCA.
9. Please note that the final requirements may have variation depending on the guidelines of BCCI / ICC. The exact requirement will be given 2 days before each match.
10. The applicant should be in the business of providing Catering services for a minimum period of three years as on 31st March, 2023.
11. All statutory taxes/fees including GST of any kind shall be borne by the applicant.
12. The applicant shall be solely responsible for obtaining Health Trade Certificates and any other certificate if required for their personnel.
13. In case information details provided in the tender document by the selected applicant is found to be incorrect/false at any time. The arrangement shall be terminated with immediate effect and necessary action shall be taken.

Other Terms & Conditions:

- A. The necessary details / clarification if any can be obtained from DDCA Office.

- B. The payment for the services provided by the applicant shall be made within 30 working days after the conclusion of the final match.
- C. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- D. The envelopes containing quotations SUPERSCRIPED with the name of item is to be addressed to Tender & Purchase Committee, Delhi & District Cricket Association, Arun Jaitley Stadium New Delhi-110002 should be dropped in a box kept at the reception of DDCA during office hours 10 A.M TO 5 P.M.
- E. The quotation must reach the office of the DDCA by 18th August 2023 BY 5 PM.
- F. The incomplete quotations in any manner or lacking in any other respect will be summarily rejected.
- G. In the event another party is sought to be engaged as a supplier for the purposes of the tender, this may only be done by obtaining consent in writing of the Authorised official of DDCA.
- H. All disputes shall be subject to the jurisdiction of courts of Delhi.
- I. It is hereby clarified that all rights granted pursuant to the Tender are valid only for the current domestic season 2023-2024.

INSTRUCTIONS FOR THE APPLICANT

1. Incomplete applications will be rejected.
2. The requirement of the DDCA is for the current domestic season only.
3. The applicant shall not be a member of DDCA.

The last date for submission of the above Proposal 18th August 2023 by 5:00 PM. Kindly submit the proposal in the sealed cover at DDCA office, Arun Jaitley Stadium, New Delhi-110002.

Tender & Purchase Committee

DDCA

General Instructions

Please try to avoid:

- Deep frying
- Using excessive oil while cooking ○ Using cream in dishes
- High fat gravy, white and cheese sauce ○ Heavy use of high fat cheese
- Addition of oil, margarine, cream or butter to vegetables and vegetable dishes ○ Significant amount of coconut cream ○ Fried rice

Foods to Avoid:

Please avoid the following foods as they are not suited to a Cricketer's diet. If you have any questions do not hesitate to contact us for advice.

- Sour Cream (use Lite)
- Cream Cheese (it is OK to use 5% lite only)
- Excessive amounts of high fat Cheeses (mainly use Edam, Parmesan, Mozzarella, Gouda or Low Fat Slices)
- Cream
- Sausages, Saveloys, Salami, Processed Meats, Luncheons, Pork Ribs ○ High fat cooking methods – deep frying ○ Rich / Creamy Sauces ○ Croissants / Pastries ○ Savouries
- High fat Muffins / Cakes / Baking / Crackers
- High fat Creamy Soups ○ Mayonnaise (use low fat option) ○ French Dressings (use low fat options) ○ Creamy / Buttery / High fat Desserts
- No deep-fried food.