

21ST September 2023

INVITATION FOR PROVIDING TRANSPORT SERVICES FOR THE INTERNATIONAL MATCHES & DOMESTIC TOURNAMENTS IN DELHI 2023-2024

We invite proposals from reputable firms/companies, to be submitted in sealed envelopes, for the provision of transport services for the International Events and domestic season 2023-2024 of the Delhi & District Cricket Association. Companies with a minimum of 5 years of experience, along with valid licenses and approvals for providing these services, are eligible to apply.

The applicant is required to provide the following details with the proposal:

1. Name of the Company/Firm and complete Registered Address.
2. Name, Designation and Tel. No(s) of the Contact person.
3. Year of Commencement of Business.
4. List of present and past clients.
5. Details of work for IPL/International matches/Domestic Matches, if applicable.
6. **The applicant must provide transportation and related services for both International matches and the domestic season 2023-2024, following BCCI guidelines.**
7. Volume of Business done during the last two years.
8. Income Tax Assessment Completion Certificates for the financial years 2020-2021, 2021-2022 and 2022-2023 duly certified by a Chartered Accountant.
9. Statutory Details: -
(Photocopy duly signed to be attached)
 - Registration No. of the Firm
 - PAN
 - GST Registration No.
 - Name & Address of Bankers along with Current Account details.
10. Whether the applicant is a member of the DDCA. **(Bidder shall not be member or relative or close associate of a member or staff of DDCA)**
11. Any other information.

SCOPE OF WORK OF TRAVEL AGENT

1. The company shall be responsible for making transport arrangements for outstation and home games for Delhi Teams. However, if there are arrangements required to be made for the visiting teams, then the company is required to do the same in accordance with the BCCI norms and at the lowest possible quote.
2. The travel shall include: Pick up from the Airport to Hotel, Travel arrangements to and from the hotel to ground for practice sessions & Matches of various teams during the tournament.

Requirement are as under:-

S.No	Requirement	Rates 8 hr/ 80 km	Rates 12 hr/ 80 km	Any Additional Charges / extra hour charges
1.	Volvo / Mercedes / Equivalent Buses			
2.	Normal A/C Buses			
3.	Normal Non A/C buses			
4.	Innova Cars			
5.	Sedan Cars			
6.	Toyota Coaster			
7.	Luggage Van with 2 porters			
8.	Luggage Truck with 2 porters			
9.	Additional Porter Charges			

Note: Location from where you will start/count the meter reading is to be mentioned specifically.

3. The rates shall be applicable for 365 days from acceptance of quotes.
4. The company is required to quote the amount for all the arrangements keeping into mind all the conditions mentioned herein above.
5. The management shall have the right to negotiate the terms and conditions apart from the once mentioned herein above.

6. The company will be required to make all the arrangements well in advance to avoid any last moment rush.
7. The DDCA also reserves the right to terminate the agreement without assigning any reason.
8. DDCA will inspect the fleet of the shortlisted companies. DDCA may carryout inspection from time to time during subsistence of agreement.
9. Company should have minimum 10 Volvo/Mercedes buses atleast, if they are applying for the tender.
10. Company shall have a minimum turnover of 1 crore.

INSTRUCTIONS FOR THE APPLICANT

1. Incomplete applications will be rejected.
2. The requirement of the DDCA is for the current domestic season only.
3. The applicant shall not be a member of DDCA.
4. In any case if the company fails to provide service on requested date than the amount against making the alternative arrangement will be deducted from the company account.
5. Buses/cars provided by the company shall be maintained properly and the driver / other staff must be well trained and courteous.
6. Report in duty 30/15 mins before duty time. **If the driver reports much before the expected time, DDCA will not pay any extra charges.**
7. Drivers must have valid license badges etc. to drive.
8. All documents related to vehicle must be available with the driver/ in the vehicle.
9. Arrangement shall be terminated in case of violation of any of the terms/ conditions

The last date for submission of the above Proposal is 25/09/2023 by 4:00 PM. Kindly submit the proposal in the sealed cover at DDCA office, Arun Jaitley Stadium, Ferozshah Kotla Ground, New Delhi-110002.

Tender & Purchase Committee
DDCA