

## SHORT NOTICE INVITING TENDER

Sealed Bids are invited by Delhi & District Cricket Association (DDCA) situated at Arun Jaitley Stadium, Ferozeshah Kotla, New Delhi – 110002 from the eligible OEMs / Authorized agency/Vendors for the work as per Annexure-A below:

The bidder is required to give the following details:

Criteria	Supporting Compliance Documents
Name of the bidder and complete address	To be filled by the bidder
Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	To be filled by the bidder
GST Registration Certificate	Copy of Certificate to be enclosed
Proof of Site Inspection Prior to Submission	The Bidder must get Appendix-1 (Proof of site inspection prior to bid submission) signed by the DDCA representative. The Appendix -1 needs to be submitted along with the eligibility documents of the bid. The bid shall not be accepted if the signed Appendix-1 is not submitted.
The firm /applicant should not be blacklisted by any central Govt/ state Govt/ PSU/ Govt Bodies	Self- declaration certificate needs to be enclosed
The applicant should not be DDCA member/employee or the relative of DDCA member/employee	The applicant should give a self-declaration / affidavit.
Eligibility criteria: OEM/ Authorized agency of the OEM/ Bidder  1. OEM must be from the list of approved makes only (refer Annexure-A). 2. An OEM can authorize a single agency only (Bids shall not be accepted if multiple authorizations are issued).	Please enclose copy of authorization letter of OEM duly countersigned signed by applicant

**EMD: Rs. 6 thousand by way of a demand draft/ Bank Guarantee from a nationalized or commercial scheduled bank**

## INSTRUCTIONS TO THE APPLICANT

1. Please read the Terms & Conditions carefully before filling up the document.
2. Incomplete Documents will be rejected. It is in the interest of perspective applicants that they may inspect the proposed premises before submitting the bid and obtain the site inspection certificate as per Annexure-1 enclosed.
3. DDCA reserves the right to obtain feedback from the previous/present clients of the applicant and also depute its team(s) to inspect the site(s) at present contract(s) for on-the-spot first-hand information regarding the maintenance and other related services provided by the applicant. The decision of the DDCA in this regard will be final and binding on all bidders.
4. All statutory taxes/fees of any kind other than GST shall be borne by the applicant.
5. Work is to be completed within one month from award of work.

### **Other Terms & Conditions:**

- A. The necessary details / clarification if any can be obtained from DDCA Office.
- B. All quotations / offers/ Tenders should be on Company / Firms or Organization Letter Head with logo.
- C. The payment for the goods supplied/services rendered by the applicant shall be made on completion of the goods supplied/services rendered.
- D. DDCA reserves its right to accept or reject any of the offers or cancel all offers and also modify conditions or effect any other change in items, terms and conditions.
- E. The sealed envelope containing quotations SUPERSCRIBED as **“SITC Sauna Bath in Member Gym.at Arun Jaitley Stadium”** and addressed to Delhi & District Cricket Association, Arun Jaitley Stadium, Ferozeshah Kotla Grounds, New Delhi-110002 may be dropped in a tender/quotation box kept in DDCA during office hours 10 A.M TO 5 P.M.
- F. The bids must reach in the tender/quotation box of the DDCA by 5 PM on 26.07.2024. Late tenders will not be accepted.**
- G. In the event another party is sought to be engaged as a supplier for the purposes of the quotation, this may only be done by obtaining consent in writing of the Authorized official of DDCA.
- H. All disputes shall be subject to the jurisdiction of courts of Delhi
- I. Please quote rates item wise in the same format as in Annexure-A else tender/quotation will be summarily rejected.

**Tender & Purchase Committee.**

**Annexure - A**  
**(BOQ)**

Sl. No.	Description	Qty.	Unit	Rate	Amount
1.	Supply Installation Testing & Commissioning of Sauna unit includes Sauna Heater set suitable for use in Health Fitness Clubs (size 6x5x7ft), The heater shall be capable of achieving a temperature of 110°C for dry sauna and shall have an approved thermo safe insulation covering on the outside to prevent accidental contact with Digital Control Panel, Sauna Room of Pinewood with Glass-Wool insulation, Sauna Accessories (Lava Stone, Sand Timer, Sauna clock, Hygrometer, Thermometer, Copper Bucket & Ladie) With all electrical accessories (Cable, wiring, switches, MCB, DB, Control Panel and Lights fittings etc.)	01	No.		
	<b>TOTAL</b>				

(Total amount In words Rs. .... only)

**NOTE:**

- 1. The rates to be quoted without GST. GST shall be extra as applicable.**
- 2. The onsite warranty shall for minimum 1years. OEM warranty certificate to be submitted to DDCA soon after delivery but before start of installation at site.**
- 3. DDCA reserves the right to demand any sample of the above item(s) for approval / technical evaluation.**

(Signature of the bidder with seal)

**APPENDIX -1**  
Site visit certificate

(Prior to date of bid submission)

Name of Work: **“SITC Sauna Bath in Member Gym.at Arun Jaitley Stadium”**

This is to certify that representatives of M/S .....visited Arun Jaitley Stadium,  
New Delhi on..... for ascertaining and analyzing the site conditions of the  
Stadium for participation in the quotation of the above work.

CE(E) DDCA/ GYM.iNCHARGE DDCA