

In terms of the resolution passed by the Apex Council and under the powers conferred upon the undersigned, the following Committee(s) is hereby constituted for the purposes enumerated thereunder:

LOUNGE CUM BAR COMMITTEE
Mr. Ashok Sharma
Mr. Harish Singla
Mr. Amit Grover
Mr. Parvesh Sharma
Mr. Untak Goel
Mr. R.R. Singh- GM/Interim CEO
Mr. Manan Gupta- CFO
Mr. A. K. Chaurasia- Civil Consultant

Quorum:

The quorum for the meetings of the Committee shall be Four (04) members. The CEO shall convene the meeting. In the event of non-availability of the CEO, the CFO shall convene the meeting with the permission of the President.

Any member of the Apex Council may attend the meeting, however, only the members of the Committee may vote on any issue.

Role and Responsibilities

The Committee shall:

- i. Take all decisions for running of DDCA Lounge at 4th Floor of NCH Block (the Lounge).
- ii. Lay conditions for access to the Lounge including dressing, guest fee, user fee, menu, prices etc.
- iii. Lay down procedures, rules and take all necessary decisions for hiring, appointment and transfer etc. of staff for running of the Lounge including existing DDCA staff.
- iv. Hiring, appointment and transfer etc. of staff for running of the Lounge including on contractual basis.
- v. Make all necessary purchases for day to day running of the Lounge.
- vi. Enter contracts, arrangements, agreements etc.

- vii. Apply for necessary licenses, permissions etc. for running of the Lounge.
- viii. Appoint authorize representatives/ person to represent before the departments in above respect.
- ix. All discussions and decisions in relation to the Lounge Cum Bar shall be necessarily made during the meeting of the Committee which shall be held either physically or through Video Conferencing. Members are requested to refrain from indulging in discussions, deliberations, or decisions on social media platforms such as whatsapp etc.
- x. The Committee shall be responsible to maintain highest standards of transparency in each and every aspect.

New Delhi

Sd/-

ROHAN JAITLEY
PRESIDENT