

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground, Delhi-2

Election of the Five (5) posts of Office Bearers and Seven (7) Directors
of DDCA,

2021

Election Procedure

1. Short title & Definitions

(1) This Procedure shall be called the 'Election Procedure' 2021 and shall govern the conduct of election of the Five (5) posts of Office Bearers and Seven (7) Directors of DELHI & DISTRICT CRICKET ASSOCIATION.

(2) In this Procedure, unless the context otherwise requires,

- a) 'ARO' means Assistant Returning Officer;
- b) 'clause' and 'sub-clause' mean the clause and sub-clause of the rule of this Procedure;
- c) 'DDCA' means DELHI & DISTRICT CRICKET ASSOCIATION;
- d) 'election' means the election to fill the posts of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA;
- e) 'elector' means the member of DDCA, whose name has been included and as published in the Electoral Roll by the Electoral Officer on September 21, 2021;
- f) 'electoral roll' means the list of members of DDCA published as final Electoral Roll by the Electoral Officer on 21st September, 2021.
- g) 'Form' means the Form appended to this Procedure;
- h) 'post' includes the post of the Five (5) posts of Office Bearers and Seven (7) posts of Directors of DDCA;

- i) 'procedure' means the present Procedure;
- j) 'rule' means the Rules and Regulations of this Procedure of DDCA.
- k) 'RO' means Returning Officer.

2. Manner of Election

The Election of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA shall be held by secret ballot in the manner prescribed in this Procedure.

3. Nomination of Candidates:

- (1) The nomination of a candidate for the election of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA shall be made in Nomination cum-Affidavit Form 1.
- (2) The nomination of the candidate for the election of Five (5) posts of Office Bearers and Seven (7) Directors of DDCA shall be proposed by One (1) of the electors whose name is included in the Electoral Roll, and also subscribed by One (1) such other elector as seconder.
- (3) Each Nomination Paper shall be delivered to the Returning Officer duly authorized by EO, either personally by the candidate himself/herself in person or through his proposer or seconder who has been specifically authorized by the candidate to do so on his/her behalf in Form 1, on **23rd, 24th, 25th and 27th September, 2021 (Thursday, Friday Saturday and Monday) between 11AM and 3PM** on any of these four days in the office of Electoral Officer in the Conference Hall, Wellington Pavilion, DDCA, Arun Jaitley Stadium, Ferozeshah Kotla Grounds, Delhi.
- (4) (i) Each candidate shall be entitled to be nominated by not more than 2 (two) nomination papers for the same post.

- (ii) The Two (2) nomination papers received from the Candidate for the same post will be marked as “S.N. 1” and “S.N. 2” by the Candidate himself when delivered to the RO.
- (5) No elector shall be eligible to nominate more than one candidate for the same post, either as proposer or a seconder; and, if he/she so does, his/her signature on the nomination papers delivered second in point of time to the RO shall be deemed to be invalid.
- (6) No elector shall be permitted to withdraw his/her name as proposer/seconder once the nomination paper subscribed by him/her has been delivered to the RO.
- (7) As soon as may be after 6 PM on 27th September, 2021 (Monday), the EO shall publish a list of the Nominations so received by him, post wise, in Form 2, at a conspicuous place in his office and also display it on the DDCA website.

4. Scrutiny of Nominations:

- (1) Candidates who have filed their nomination papers would be given an opportunity to remove objections, if any as per following schedule:
- a) 28th September, 2021- 11AM to 3PM
 - b) 29th September, 2021- 11Am to 3PM
- (2) The Candidates who have filed Two (2) Nomination Papers for the same post, would have to withdraw One (1) of the Nomination papers before 3PM on 29th September. In case the Candidate does not withdraw One (1) of the Nomination Papers out of Two (2) Nomination Papers filed by him, the Nomination Paper marked as “S.N. 1” shall be taken up for scrutiny by the EO.
- (3) If an Objection is to be Filed by any member of DDCA against any Nomination, the same shall be filed as per Time-period mentioned at 4(1) above.

(4) On 29th September, 2021 (Wednesday) at 3:30PM, the EO, in his Office, shall scrutinize each Nomination paper, one by one, received by him and determine its validity or otherwise.

(5) At the scrutiny of the nominations, each candidate or one elector as his/her authorized representative shall have a right to be present and raise any objection in relation to a candidate for the post for which he/she has filed his/her nomination.

(6) After the scrutiny of all the Nomination Papers has been completed, the EO shall scrutinize the Objection, if received. The Objections, if received, would be disposed off by EO.

(7) As soon as may be after the scrutiny of all the Nomination Papers has been completed by EO and the Objections, if received, have also been disposed off by the EO, the Electoral Officer shall prepare a List of Validly Nominated Candidates in Form 3. The Candidates can take a copy of List from the EO, if so desired.

(8) The List of Validly Nominated Candidates would be displayed by the EO on 30th September, 2021, at a conspicuous place in his Office and also displayed on the DDCA website.

5. Withdrawal of Candidatures:

(1) Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his/her candidature from 4th October, 2021 to 8th October, 2021 (Monday to Friday) between 2PM and 5PM.

(2) Notice of withdrawal of the candidature shall be submitted in Form 4, either by the candidate himself/herself, or by an elector duly authorized by him/her in writing and should be submitted to the RO in the office of the EO.

(3) (i) A Candidate who files Nomination cum Affidavit for more than One (1) post, would have to withdraw his Nomination cum Affidavit Forms in such a manner that only One (1) Nomination cum Affidavit Form of the Candidate is available with the EO's office as on 5PM of 8th October, 2021.

(ii) In case, such a Candidate does not withdraw his Nomination cum Affidavit Forms for more than One (1) Posts, his Candidature would be Rejected.

(4) A Candidate can Contest the Election only for One (1) post.

(5) Notice of withdrawal of the candidature shall be final and shall not be allowed to be cancelled.

(6) The EO shall accept the notice of withdrawal of candidature if he is satisfied as to the genuineness of the notice,

(7) As soon as may be after 6PM on the 9th October, 2021 (Saturday), the EO shall prepare the final list of the contesting candidates in Form 5, display a copy of the said list by 8PM on the same day at a conspicuous place in his office. The same will also be displayed on DDCA website. He shall also furnish a copy of the same to each of the contesting candidates/authorized representatives, if they so demand.

(8) The names of the contesting candidates in Form 5 shall be arranged, for each post, in alphabetical order according to English alphabets.

6.Uncontested Returns; and Contested Elections:

(1) Where the number of contesting candidates for any post, in Form 5, is less than or equal to the number of the post(s) to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to the those posts, and it shall not be necessary to undertake a poll for the election to such post.

(2) Where the number of contesting candidates for any post, in Form 5, is more than the number of the posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

(3) The names of the contesting candidates on the ballot papers shall also appear in the same order as in Form 5.

7. Poll and Voting Procedure:

- 1) The Poll for the posts remaining unfilled under clause 6(2) above shall be taken on Three (3) Days, namely **25th, 26th and 27th October, 2021(Monday, Tuesday and Wednesday) from 11AM to 5PM.**
- 2) Each contesting candidate can nominate two persons, if he/she so desires, from amongst the electors whose names are included in the electoral roll, to be present on his/her behalf at each of the polling stations on each day of poll; however only one such person shall be allowed to be present at the polling station at any given point of time.
- 3) There shall be no Proxy Voting.
- 4) Members can cast their vote for ONE candidate for each post of Office Bearers. Marking of vote for more than one candidate for each of the post will render the ballot paper invalid at the time of counting.
- 5) For the post of Directors, vote can be cast for upto SEVEN candidates. Marking of vote for more than seven candidates for the post of Directors will render the ballot paper invalid at the time of Counting.
- 6) Detailed Covid -19 Compliant Voting Procedure will be issued hereafter.

8. Counting of Votes:

(1) The EO shall take up the counting of votes at 10AM, on 28th October, 2021 (Thursday) or as soon as may be thereafter.

(2) Each contesting candidate can nominate one Authorized Representative, from amongst the electors whose names are included in the Electoral Roll, who shall also be entitled to be present at the venue of Counting of Votes.

(3) The EO shall take up the counting of votes, post wise.

(4) Each Ballot paper on which a vote has been recorded in accordance with Instructions issued by EO shall be treated as one vote for the candidate for whom it has been validly marked. However, if any ballot paper has been marked in violation of the aforesaid Instructions, it shall be rejected by the Electoral Officer.

(5) The votes validly cast for each of the contesting candidates shall be counted post-wise, and recorded, in the descending order of the votes so cast for each of the candidates, in Form 6.

(6) The EO shall thereafter ascertain the result of the counting as recorded in Form 6 and the candidates who have secured the maximum no. of votes in the said descending order, post-wise and category wise, where applicable, equal to the no. of seats to be filled shall be deemed to have been duly elected to those posts.

9. Declaration of the Results:

The names of the contesting candidates who shall be deemed to have been elected in accordance with Rule 8 shall be declared as having been duly elected to their respective posts, by the EO at the Special AGM I Meeting of the General Council, in Form 7.

10. Electoral Officer to decide disputes

In case of any dispute or objection as to candidacy, disqualification, eligibility to vote or admission or rejection of vote, the Electoral Officer shall decide the same and such decision shall be final and conclusive.

Date: 22.09.2021

ACHAL KUMAR JOTI
ELECTORAL OFFICER

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

Arun Jaitley Stadium, Feroze Shah Kotla Ground, Delhi-2

MODEL CODE OF CONDUCT FOR ELECTION FOR POSTS OF FIVE(5) OFFICE BEARERS AND SEVEN(7) DIRECTORS TO BE HELD ON 25TH , 26TH AND 27TH OCTOBER, 2021 AT FEROUZE SHAH KOTLA GROUNDS, NEW DELHI 11002.

1. In order to ensure free and fair polls, as envisaged in DDCA's MoA and AoA, Candidates are expected to file the nomination papers along with an affidavit/declaration covering provisions mentioned therein. Nominations received without the affidavit/declaration will be rejected at the time of scrutiny.
2. Proxy Voting is not allowed as per the Lodha Committee recommendations accepted by the Hon'ble Supreme Court as well as the MoA and AoA of DDCA.
3. A period would be designated as the "Campaign Period" to enable prospective candidates to seek support of Members of DDCA in their favor on the voting day. The Campaign Period may be used for candidates for campaigning. However, during the Campaign Period, Candidates will not use unfair means including bribery, or appeal to or use of religious symbols, nor distribute gifts of various kinds such as liquor, to induce members for support. They will strictly adhere to the prescribed campaign practice.
4. Pamphlets and posters if circulated should not appeal to religious, caste, or communal sentiments to entice for votes. If pamphlets/ posters are put up, they should be not violative of the local law in force where the election is to be held.
5. No pamphlets/ posters/banners are allowed to be used/ put up, in or around the venue of the voting.

6. Candidates will not use vehicles to bring Members to the voting venue on the date of polling.
7. Candidates will maintain peace and calm in the voting venue during the polling period in order to maintain law and order.
8. Campaign office/platform will not be opened in and around the venue of voting.
9. As the voting is secret, voting members are prohibited individually or collectively, from announcing publicly in any form whatsoever their intention to vote for a candidate.
10. The DDCA's executive team and administration shall maintain a strict duty of neutrality at all times. No support or service in relation to a Candidature may be requested from nor be given by any member of the DDCA's administration or staff.
11. All candidates are expected to cooperate with the Electoral Officer for smooth conduct of voting during the entire process.
12. As stipulated on Rule 34 of the AoA of DDCA, "In case of any dispute or objection as to candidacy, disqualification, eligibility to vote or admission or rejection of vote in the election to the Apex Council the Electoral Officer shall decide the same and such decision be final and conclusive."

Date: 22.09.2021

ACHAL KUMAR JOTI
ELECTORAL OFFICER

Delhi & District Cricket Association (DDCA)

Office of Electoral Officer, DDCA Election 2021

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

**Form 1
Nomination-Cum Affidavit Form**

(Passport size
color photo of
the candidate)

I, _____, S/o, W/o, D/o
_____ residing at

_____,
state that my DDCA Membership No. is
_____ and my name is entered at Sr. No.
_____ in the Electoral Roll of DDCA Election 2021. My Mobile no. being
_____ and Email ID being
_____.

I, hereby offer myself for election of the following post of DDCA.

- | | |
|-----------------------|--------------------------|
| 1. President | <input type="checkbox"/> |
| 2. Vice President | <input type="checkbox"/> |
| 3. Secretary | <input type="checkbox"/> |
| 4. Joint Secretary | <input type="checkbox"/> |
| 5. Treasurer | <input type="checkbox"/> |
| 6. Director (7 Posts) | <input type="checkbox"/> |

Note: Put a [\checkmark] mark in the appropriate box.

I _____, hereby confirm and solemnly affirm that, on the Date of filing of Nomination cum Affidavit I am not disqualified for a post of **Office Bearer/ Director** of DDCA, as applicable. I particularly affirm and confirm that:

- I am a citizen of India;
- I have not attained the age of 70 years;
- I have not been declared to be insolvent or of unsound mind;
- I am not a Minister or Government Servant;

- e) I do not hold a public office;
- f) I do not hold any office or post in a sports or athletic association or federation apart from cricket;
- g) I have not been charged by a Court of Law for having committed any criminal offence i.e. no court of law has passed any order framing charges against me.
- h) I have not been an office bearer of the DDCA for a cumulative period of 9 years.
- i) I have not functioned as an office-bearer either in DDCA or any member association and/or BCCI for a continuous period of 6 years and I affirm that on that count I am not ineligible to contest and I affirm that therefore I am not required to undergo a cooling off period of 3 years to make me eligible to contest.

Date:

Name of the Candidate

Signature of the Candidate

Witness' Particulars & Signature:

Name (in full):

DDCA Membership No.:

Sr. No. in Electoral Roll 2021:

Address:

Mobile No.:

E mail ID:

Signature:

Date:

Proposer's Particulars & Signature:

Name (in full):

DDCA Membership No.:

Sr. No. in Electoral Roll 2021:

Address:

Mobile No.:

E mail ID:

Signature:

Date:

Secunder's Particulars & Signature:

Name (in full):

DDCA Membership No.:

Sr. No. in Electoral Roll 2021:

Address:

Mobile No.:

E mail ID:

Signature:

Date

Verification:

Verified at _____, on this _____ day _____ of 2021

of that the above stated contents of the Nomination cum Affidavit Form submitted by Me are true and correct to the best of My knowledge and belief. I affirm that no material information has been concealed therefrom.

CANDIDATE

Name:

Signature:

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

DDCA Election, 2021

FORM 2

LIST OF NOMINATED CANDIDATES

Name of the Post	Name of the Candidate	S. No. in the Electoral Roll	Address of the Candidate	Name & S. No in Electoral Roll of Proposer	Name and S.No in Electoral Roll of Seconder

Place :

Electoral Officer

Date:

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

DDCA Election, 2021

FORM 3

LIST OF VALIDLY NOMINATED CANDIDATES

S.No	Name of the Post	Name of the Candidate	S.No in Electoral Roll

Electoral Officer

Place:

Date:

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

DDCA Election, 2021

FORM 4

NOTICE OF WITHDRAWAL OF CANDIDATURE FROM THE ELECTION

For the(Name of post)

To

Electoral Officer for the above Election

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature for the above post.

Name of the Candidate _____

DDCA Membership No _____

S. No. in the Electoral Roll _____

Signature of candidate.....

Place:

Date

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

DDCA Election, 2021

FORM 5

LIST OF CONTESTING CANDIDATES

S.NO	Name of the Post	Name of the Candidate	S.No, in Electoral Roll

Electoral Officer

Place:

Date:

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

DDCA Election, 2021

FORM 6

Result of Counting of Votes

Name of the Post	Total Votes Polled	Rejected Votes	Names of the candidates	Valid Votes Polled
President (1)				
Vice President (1)				
Secretary (1)				
Joint Secretary (1)				
Treasurer (1)				
Directors (7)				

Place:

Date:

Electoral Officer

DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)

OFFICE OF ELECTORAL OFFICER

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

DDCA Election, 2021

FORM 7

DECLARATION OF RESULTS

I, the Electoral Officer for the above election, hereby declare that the following candidates are duly elected to the post(s) mentioned against their names:-

Names of the Post(s)	Names of Elected Candidates
President (1)	
Vice President (1)	
Secretary (1)	
Joint Secretary (1)	
Treasurer (1)	
Directors (7)	

Place:

Date:

Electoral Officer