

**DELHI & DISTRICT CRICKET ASSOCIATION  
(DDCA)**

**OFFICE OF ELECTORAL OFFICER**

**Arun Jaitley Stadium, Feroze Shah Kotla  
Ground, Delhi-2**

Election of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA, 2024

**Election Procedure**

**1. Short title & Definitions**

(1) This Procedure shall be called the 'Election Procedure' 2024 and shall govern the conduct of election of the Five (5) posts of Office Bearers and Seven (7) Directors of DELHI & DISTRICT CRICKET ASSOCIATION.

(2) In this Procedure, unless the context otherwise requires,

- a) 'ARO' means Assistant Returning Officer;
- b) 'clause' and 'sub-clause' mean the clause and sub-clause of the rule of this Procedure;
- c) 'DDCA' means DELHI & DISTRICT CRICKET ASSOCIATION;
- d) 'election' means the election to fill the posts of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA;
- e) 'elector' means the member of DDCA, whose name has been included and as published in the Electoral Roll by the Electoral Officer on 11<sup>th</sup> November, 2024;
- f) 'electoral roll' means the list of members of DDCA published as final Electoral Roll by the Electoral Officer on 11<sup>th</sup> November, 2024.
- g) 'Form' means the Form appended to this Procedure;
- h) 'post' includes the post of the Five (5) posts of Office Bearers and Seven (7) posts

of Directors of DDCA;

- i) 'procedure' means the present Procedure;
- j) 'rule' means the Rules and Regulations of this Procedure of DDCA.
- k) 'RO' means Returning Officer.

## **2. Manner of Election**

The Election of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA shall be held by secret Ballot in the manner prescribed in this Procedure.

## **3. Nomination of Candidates:**

- (1) The nomination of a candidate for the election of the Five (5) posts of Office Bearers and Seven (7) Directors of DDCA shall be made **in Nomination cum- Affidavit Form 1. Form 1, shall have to be duly attested by a Notary /Oath Commissioner before submission to E.O/R.O.**
- (2) The nomination of the candidate for the election of Five (5) posts of Office Bearers and Seven (7) Directors of DDCA shall be Proposed by One (1) of the electors whose name is included in the Electoral Roll, and also subscribed by One (1) such other elector as Secunder.
- (3) Each Nomination Paper shall be delivered to the Returning Officer duly authorized by EO, either personally by the candidate Himself/Herself in person or through his Proposer or Secunder or a member of DDCA who has been specifically Authorized by the Candidate to do **so on His/Her behalf** in Form 1, on **14<sup>th</sup> , 16<sup>th</sup>,18<sup>th</sup> ,19<sup>th</sup> November, 2024 (Thursday, Saturday, Monday and Tuesday ) between 11AM and 3PM** on any of these 4 days in the office of **Electoral Officer in the Conference Hall, Wellington Pavilion, DDCA, Arun Jaitley Stadium, Ferozeshah Kotla Grounds, Delhi.**
- (4) (i) Each candidate would be entitled to be nominated by not more than 2 (two) nomination papers for the same post.
- (5) However, if a Candidate wants to File only One Nomination Paper for the Post,

He/She would be entitled to do so.

(ii) In those cases where Two (2) nomination papers are received from the Candidate for the same post, it would have to be marked as “S.N. 1” and “S.N. 2” by the Candidate himself/herself when being delivered to the RO.

(6) No elector shall be eligible to nominate more than ONE CANDIDATE for the same Post, either as Proposer or a Seconder; and, if he/she so does, his/her signature on the nomination papers delivered second in point of time to the RO shall be deemed to be invalid.

(7) No elector shall be permitted to withdraw his/her name as proposer/seconder once the nomination paper subscribed by him/her has been delivered to the RO.

(8) As soon as may be after 6 PM on 19<sup>th</sup> November, 2024 (Tuesday), the EO shall publish a **list of the Nominations in Form 2** so received by him, Post wise, in Form 2, at a conspicuous place in his office and also display it on the DDCA website.

#### **4. Scrutiny of Nominations:**

(1) Candidates who have filed their nomination papers would be given an opportunity to remove Objections, if any, as per following schedule:

a) 20<sup>th</sup> November,2024(Wednesday)- 11AM to 4PM

b) 21<sup>st</sup> November,2024(Thursday)- 11Am to 4PM

(2) The Candidates who have filed Two (2) Nomination Papers for the same post, would have to withdraw One (1) of the Nomination papers before 4PM on 21<sup>th</sup> November,2024. In case the Candidate does not withdraw One (1) of the Nomination Papers out of Two (2) Nomination Papers filed by him, the Nomination Paper marked as “S.N. 1” shall be taken up for scrutiny by the EO.

(3) If an Objection is to be Filed by any member of DDCA against any Nomination, the same shall be filed as per Time-period mentioned at 4(1) above.

(4) At 1 PM on 25<sup>th</sup> November, 2024 (Monday), the EO/R.O, shall Scrutinize each Nomination paper, received by Him, One by One and determine its validity or otherwise.

(5) At the Scrutiny of the nominations, Each Candidate or one elector duly authorized by the candidate as His/Her authorized representative, shall have a right to be present and raise any objection in relation to a Candidate for the Post for which he/she has filed his/her nomination.

**(6) After the scrutiny of all the Nomination Papers has been completed, the EO shall scrutinize the Objection, if received. The Objections, would be disposed of by E.O.**

**(7) As soon as may be after the scrutiny of all the Nomination Papers has been completed by EO and the Objections, if received, have also been disposed off by the EO, the Electoral Officer shall prepare a List of Validly Nominated Candidates in Form 3. The Candidates can take a copy of List from the EO, if so desired.**

**(8) The List of Validly Nominated Candidates in Form 3 would be displayed by the EO at 6.00 p.m on 25<sup>th</sup> November, 2024, at a conspicuous place in his Office and also displayed on the DDCA website.**

**(9) Withdrawal of Candidatures:**

(1) Each candidate whose nomination has been found valid on Scrutiny shall be entitled to withdraw his/her candidature on 2ND December to 3rd December, 2024 between 11 A M and 4 P M.

(2) Notice of Withdrawal of the Candidature shall be submitted in **Form 4**, by the Candidate Himself/Herself, to the RO in the office of the EO.

(3) (i) A Candidate who files Nomination cum Affidavit for more than One (1) post, would have to withdraw his Nomination cum Affidavit Forms in such a manner that only One (1) Nomination cum Affidavit Form of the Candidate is available with the EO's office.

(ii) In case, such a Candidate does not withdraw his Nomination cum Affidavit Forms for more than One (1) Posts, his Candidature would be Rejected.

(4) A Candidate can Contest the Election only for One (1) post.

(5) Notice of withdrawal of the candidature shall be final and shall not be allowed to be cancelled.

(6) The EO shall accept the notice of withdrawal of candidature if he is satisfied as to the genuineness of the notice,

(7) As soon as may be after 3PM on the 4<sup>th</sup> December,2024, the EO shall prepare the final list of the Contesting Candidates in **Form 5**, display a copy of the said list at a conspicuous place in his office. The Form5 would also be displayed on DDCA website. He shall also furnish a copy of the same to each of the contesting candidates/authorized representatives, if they so demand.

(8) The names of the contesting candidates in Form 5 shall be arranged, for each post, in alphabetical order according to English alphabets.

### **5.Uncontested Returns; and Contested Elections:**

(1) Where the number of contesting candidates for any post, in Form 5, is less than or equal to the number of the post(s) to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to the those posts, and it shall not be necessary to undertake a poll for the election to such post.

(2) Where the number of contesting candidates for any post, in Form 5, is more than the number of the posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

(3) The names of the contesting candidates on the ballot papers shall also appear in the same order as in Form 5.

## **6. Poll and Voting Procedure:**

- 1) The Poll for the posts remaining unfilled under clause 6(2) above shall be taken on Three (3) Days, namely **13<sup>th</sup>, 14<sup>th</sup> and 15<sup>th</sup> December, 2024 (Friday, Saturday and Sunday)**.
- 2) Each contesting candidate can nominate TWO persons, if he/she so desires, from amongst the electors whose names are included in the electoral roll, to be present on his/her behalf at each of the polling stations on each day of poll; however only ONE such person shall be allowed to be present at the polling station at any given point of time.
- 3) There shall be no Proxy Voting.
- 4) Members can cast their vote for ONE candidate for each post of Office Bearers. Marking of vote for more than One Candidate for any POST of the office bearer will render the ballot paper Invalid at the time of Counting.
- 5) For the post of Directors, vote can be cast for upto SEVEN candidates. Marking of vote for more than seven candidates for the post of Directors will render the ballot paper Invalid at the time of Counting.

## **7. Counting of Votes:**

(1) The EO shall take up the Counting of Votes at 9AM, on 16<sup>th</sup> December, 2024 (Monday) or as soon as may be thereafter.

(2) Each contesting candidate can nominate one Authorized Representative, from amongst the electors whose names are included in the Electoral Roll, who

shall also be entitled to be present at the venue of Counting of Votes.

(3) The EO shall take up the Counting of Votes, post wise.

(4) Each Ballot paper on which a vote has been recorded in accordance with Instructions issued by EO shall be treated as one vote for the candidate for whom it has been validly marked. However, if any ballot paper has been marked in violation of the aforesaid Instructions, it shall be rejected by the Electoral Officer.

(5) The votes validly cast for each of the contesting candidates shall be counted post-wise, and recorded, in the descending order of the votes so cast for each of the candidates, in Form 6.

(6) The EO shall thereafter ascertain the Result of the Counting as recorded in **Form 6** and the Candidates who have secured the maximum no. of votes in the said descending order, post-wise and category wise, where applicable, equal to the number of seats to be filled shall be deemed to have been duly Elected to those Posts.

**8. Declaration of the Results:**

The names of the Contesting Candidates who shall be deemed to have been Elected in accordance with Rule 8 shall be declared as having been duly elected to their respective Posts, by the EO at the Special AGM Meeting of the General Council, in **Form 7**.

**9. Electoral Officer to decide disputes**

In case of any dispute or objection as to candidacy, disqualification, eligibility to vote or admission or rejection of vote, the Electoral Officer shall decide the same and such decision shall be final and conclusive.

Date: 02.11.2024

ACHAL KUMAR JOTI  
ELECTORAL OFFICER  
(Electoralofficer@ddca.co)

**DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)**

**Arun Jaitley Stadium, Feroze Shah Kotla Ground, Delhi-2 MODEL**

**CODE OF CONDUCT FOR ELECTION FOR POSTS OF FIVE(5)**

**OFFICE BEARERS AND SEVEN(7) DIRECTORS TO BE HELD ON 13<sup>th</sup> ,  
14<sup>th</sup>, and 15<sup>th</sup> December, 2024 AT FEROUZE SHAH KOTLA GROUNDS,**

**NEW DELHI 11002.**

1. In order to ensure free and fair polls, as envisaged in DDCA's MoA and AoA, Candidates are expected to file the nomination papers along with an affidavit/declaration covering provisions mentioned therein. Nominations received without the affidavit/declaration will be rejected at the time of scrutiny.
2. Proxy Voting is not allowed as per the Lodha Committee recommendations accepted by the Hon'ble Supreme Court as well as the MoA and AoA of DDCA.
3. A period would be designated as the "Campaign Period" to enable prospective candidates to seek support of Members of DDCA in their favor on the voting day. The Campaign Period may be used for candidates for campaigning. However, during the Campaign Period, Candidates will not use unfair means including bribery, or appeal to or use of religious symbols, nor distribute gifts of various kinds such as liquor, to induce members for support. They will strictly adhere to the prescribed campaign practice.
4. Pamphlets and posters if circulated should not appeal to religious, caste, or communal sentiments to entice for votes. If pamphlets/ posters are put up, they should be not violative of the local law in force where the election is to be held.
5. No pamphlets/ posters/banners are allowed to be used/ put up, in or around the venue of the voting.
6. Candidates will not use vehicles to bring Members to the voting venue on



- the date of polling.
7. Candidates will maintain peace and calm in the voting venue during the polling period in order to maintain law and order.
  8. Campaign office/platform will not be opened in and around the venue of voting.
  9. As the voting is secret, voting members are prohibited individually or collectively, from announcing publicly in any form whatsoever their intention to vote for a candidate.
  10. The DDCA's executive team and administration shall maintain a strict duty of neutrality at all times. No support or service in relation to a Candidature may be requested from nor be given by any member of the DDCA's administration or staff.
  11. All candidates are expected to cooperate with the Electoral Officer for smooth conduct of voting during the entire process.
  12. As stipulated under Rule 34 of the AoA of DDCA, "In case of any dispute or objection as to candidacy, disqualification, eligibility to vote or admission or rejection of vote in the election to the Apex Council the Electoral Officer shall decide the same and such decision be final and conclusive."

Date: 02.11.2024

ACHAL KUMAR JOTI  
ELECTORAL OFFICER  
(Electoralofficer@ddca.co)

**Delhi & District Cricket Association (DDCA)**

**Office of Electoral Officer, DDCA Election 2024**

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

**Form 1**

**Nomination-Cum Affidavit Form For Post of Member  
of Apex Council**

I \_\_\_\_\_ . \_S/o,W/o,D/o,\_\_\_\_\_ residing  
at \_\_\_\_\_state that My Name is entered at Sr.  
No. \_\_\_\_\_in the Electoral Roll of DDCA Election 2024. My Mobile  
No. being \_\_\_\_\_ and Email ID being \_\_\_\_\_ I,  
hereby offer myself for election of the following post of DDCA.

1. President
2. Vice President
3. Secretary
4. Joint Secretary
5. Treasurer
6. Director (7 Posts)

**Note: Put a [ √ ] mark in the appropriate box.**

I \_\_\_\_\_, hereby confirm and solemnly affirm  
that, on the Date of filing of the Nomination cum Affidavit, I am not disqualified  
for the post of Office Bearers /Director of Apex Council of DDCA, as applicable.

I hereby confirm and Solemnly Affirm that:

- a) I am a citizen of India;
- b) I have not attained the age of 70 years;

- c) I have not been declared to be insolvent or of unsound mind;
- d) I am not a Minister or a Government Servant;
- e) I have not been convicted by a Court of Law for commission of a criminal offence and sentenced to imprisonment;
- f) I have not held any Elective Post(s) of DDCA and /or BCCI for a cumulative of 9 years;  
(Elective Post would mean-(1) Office Bearers Post and (2) Director's Post)
- g) I affirm that I am not required to undergo a cooling off period of 3 years to in accordance with the DDCA Constitution;
- h) I am attaching an Information Sheet detailing the Time periods for which I have held any Elective Post(s) of the DDCA and/or BCCI.

I solemnly affirm that the information provided therein is true to the best of my knowledge and understanding.

Date:

Name and Signature of the Candidate

**Particulars of Proposer**

Name (in full):

Sr. No in DDCA Electoral Roll 2024 Address:

Mobile No.:

Email Id:

Signature:

Date:

**Particulars of Seconder:**

Name (in full):

Sr. No. in DDCA Electoral Roll 2024: Address:

Mobile No.: Email Id:

Signature

Date

Verification:

*Verified at \_\_\_\_\_, on this \_\_\_\_\_ day \_\_\_\_\_*

*2024 of that the above stated contents of the Nomination cum Affidavit Form submitted by Me are true and correct to the best of My knowledge and belief. I affirm that no material information has been concealed therefrom.*

Date:

CANDIDATE SIGNATURE

**(N.B: This Form is to be duly attested by a Notary/ Oath Commissioner.)**





**DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)**

**OFFICE OF ELECTORAL OFFICER**

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

**DDCA Election, 2024**

**FORM 4**

NOTICE OF WITHDRAWAL OF CANDIDATURE FROM THE ELECTION

For the \_\_\_\_\_ (Name of post)

To

Electoral Officer for the above Election

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature for the above post.

Name of the Candidate \_\_\_\_\_

DDCA Membership No \_\_\_\_\_

S. No. in the Electoral Roll \_\_\_\_\_

Signature of candidate.....

Place:

Date

**DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)**

**OFFICE OF ELECTORAL OFFICER**

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

**DDCA Election, 2024**

**FORM 5**

**LIST OF CONTESTING CANDIDATES**

S.NO	Name of the Post	Name of the Candidate	S.No, in Electoral Roll

Electoral Officer

Place:

Date:



**DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)**

**OFFICE OF ELECTORAL OFFICER**

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

**DDCA Election, 2024**

**FORM 6**

**Result of Counting of Votes**

Name of the Post	Total Votes Polled	Rejected Votes	Names of the candidates	Valid Votes Polled
President (1)				
Vice President (1)				
Secretary (1)				
Joint Secretary (1)				
Treasurer (1)				
Directors (7)				

Place:

Date:

Electoral Officer

**DELHI & DISTRICT CRICKET ASSOCIATION (DDCA)**

**OFFICE OF ELECTORAL OFFICER**

Arun Jaitley Stadium, Feroze Shah Kotla Ground Delhi-2

**DDCA Election, 2024**

**FORM**

**DECLARATION OF RESULTS**

I, the Electoral Officer for the above election, hereby declare that the following candidates are duly elected to the post(s) mentioned against their names:-

Names of the Post(s)	Names of Elected Candidates
President (1)	
Vice President (1)	
Secretary (1)	
Joint Secretary (1)	
Treasurer (1)	
Directors (7)	

Place:

Date:

Electoral Officer